# Minutes of the Regular Town Board Meeting of the Town of Arietta held September 6<sup>th</sup>, 2016 at the Piseco Community Hall, commencing at 6:00pm.

Others present: Mel Lascola-Zoning Officer, Ryan Germain-Highway Superintendent. Supervisor Wilt opened the meeting at 6:00pm.

## Roll Call:

Barry BakerpresentMichael KnapppresentSarah RudespresentChristy WiltabsentRichard Wiltpresent

Motion was offered by: S. Rudes To accept the minutes of the August 1<sup>st</sup>, 2016 Town Board meeting as submitted by the Town Clerk. Second was offered by: M. Knapp Ayes: Baker, Knapp, Rudes and R. Wilt. Nays: none Absent: C. Wilt

### TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

September 6, 2016 at 6:00pm

Resolution # 16 - 09 - 31

Subject: Execute the Task Order With McFarland and Johnson, Inc.

Resolution Offered By: \_\_\_\_\_ B. Baker

**WHEREAS:** the Town of Arietta engineers McFarland and Johnson, Inc for the project of the Design of the Airfield Lighting Improvements at the Piseco Airport presented the Town a Scope of Services change for this project, and

**WHEREAS:** the Task Order with McFarland and Johnson, Inc. for the Design services of the Airfield Lighting Improvements includes increasing the original budget from \$48,500 to \$55,775 to cover the changes associated with Extra Work Authorization No. 01 as outlined per the attached Scope of Services, and

**THEREFORE, LET IT BE RESOLVED:** that the Town Board, Town of Arietta does authorize the Town Supervisor to execute the necessary papers and enter into agreement with the McFarland and Johnson as outlined in the attached Task Order No1.

| Seconded by:<br>follows:                     | М. Кпарр             |  | _ and put to a vote | , which resulted as   |
|--|----------------------|--|---------------------|-----------------------|
| AYES:<br>Barry Baker<br>Mishael Krasse       | X                    | NOES:<br>Barry Baker<br>Mishaal Kaapp        |                     | ABSENT:               |
| Michael Knapp<br>Sarah Rudes<br>Christy Wilt | <u>X</u><br><u>X</u> | Michael Knapp<br>Sarah Rudes<br>Christy Wilt |                     | Christy Wilt <u>X</u> |
| Richard Wilt                                 | X                    | Richard Wilt                                 |                     |                       |

\_, Town Clerk

Date <u>September 6<sup>th</sup></u>, 2016

### TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

September 6, 2016 at 6:00pm

Resolution # 16 – 09 -32

Subject: Transfer of Funds

| Resolution Offered B | By: | B. Baker |
|----------------------|-----|----------|
|                      |     |          |

**WHEREAS:** the Town of Arietta will give the Town Supervisor permission to make the following transfer of money:

#### **General Fund**

\$ 1,000.00 to #A0-1410.200, Town Clerk Equipment Expense from #A0-1990.400, Contingent Contractual Expense
\$ 8,300.00 to #A0-1620.200, Municipal Building Equipment Expense from #A0-1990.400, Contingent Contractual Expense
\$ 3,300.00 to #A0-1620.400, Municipal Building Contractual Expense from #A0-1990.400, Contingent Contractual Expense
\$ 1,200.00 to #A0-9040.800, Workman's Compensation Insurance Expense from #A0-1990.400, Contingent Contractual Expense

**THEREFORE, LET IT BE RESOLVED:** that the Town Board, Town of Arietta does approve the above transfers of money.

| Seconded by:   | S. Rudes                | and put to a vote, whic  | ch resulted as follows:          |
|--|-------------------------|--|----------------------------------|
| AYES:<br>Barry Baker<br>Michael Knapp<br>Sarah Rudes<br>Christy Wilt<br>Richard Wilt | <u>X</u><br>X<br>X<br>X | NOES:<br>Barry Baker<br>Michael Knapp<br>Sarah Rudes<br>Christy Wilt<br>Richard Wilt | ABSENT:<br>Christy Wilt <u>X</u> |
|  | , Town Clerk            | Date <u>September 6<sup>th</sup></u> , 2016  |                                  |

**Mrs. Rudes** stated she asked at the last meeting to have a description of what each transfer was for. Mr. Wilt said he forgot but, will do it from now on.

#### TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

September 6, 2016 at 6:00pm

Resolution # 16 – 09 - 33

Subject: Snowmobile Grooming Contracts and Apply for Grant Funding

Resolution Offered By:

l By: <u>M. Knapp</u>

**WHEREAS:** the Town Board, Town of Arietta has applied in the past for grant funding for the grooming and maintenance of the Arietta Snowmobile Trails with NY Parks, Recreation and Historic Preservation, and

**WHEREAS:** the Town Board, Town of Arietta has decided to reapply for the 2016/2017 snowmobile season and continue to contract out for three different sections of trail and hire employees to maintain the remaining sections of trail, and

**WHEREAS:** these annual contracts are a necessary part of the Town's application requesting grant money from NYS Office of Parks, Recreation & Historical Preservation for trail clearing, maintenance and grooming, and

**THEREFORE, LET IT BE RESOLVED:** the Town Board authorizes to issue the contract agreements for the 2016/2017 grooming season to the two snowmobile clubs for the three trails and give the Town Supervisor permission to sign the necessary documents to apply for grant funding.

| Seconded by:  | S. Rudes | and put to a v | _ and put to a vote, which resulted as follows: |  |
|---------------|----------|----------------|---|--|
| AYES:         |          | NOES:          | ABSENT:   |  |
| Barry Baker   | X        | Barry Baker    |   |  |
| Michael Knapp | X        | Michael Knapp  |   |  |
| Sarah Rudes   | X        | Sarah Rudes    |   |  |
| Christy Wilt  |          | Christy Wilt   | Christy Wilt $\underline{X}$                    |  |
| Richard Wilt  | X        | Richard Wilt   | -   |  |
|               |          |                |   |  |

\_\_\_\_\_, Town Clerk Date <u>September 6th</u>, 2016

#### TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

September 6, 2016 at 6:00pm

Resolution # 16 - 09 - 34

#### Subject: Reimburse Training and Recertification for the Swim Instructors for the Town of Arietta Learn to Swim Program

| Resolution Offered By: | B. Baker |
|------------------------|----------|
|                        |          |

**WHEREAS:** the Town of Arietta, Town Board was presented with a request to reimburse the training and recertification costs associated with the Town of Arietta Learn to Swim Program from the swim instructors at the August 1, 2016 board meeting, and

**WHEREAS:** the Town of Arietta has reviewed the proposal and will authorize the request to reimburse the town employees who are part of the Arietta Learn to Swim program for their cost associated with training and recertification for swim instruction, and

**THEREFORE, LET IT BE RESOLVED:** the Town Board, Town of Arietta does authorizes the reimbursement for cost associated with training and recertification for Town of Arietta Learn to Swim Program starting in 2016.

| Seconded by:                | S. Rudes      | and put to a vote, which resulted as follo       |                       |
|-----------------------------|---------------|--|-----------------------|
| AYES:<br>Barry Baker        | <u>X</u>      | NOES:<br>Barry Baker                             | ABSENT:               |
| Sarah Rudes<br>Christy Wilt | <u>X</u><br>X | Michael Knapp<br>Sarah Rudes<br>Christy Wilt     | Christy Wilt <u>X</u> |
| Richard Wilt                |               | Richard Wilt<br>Date September 6 <sup>th</sup> . | 2016                  |

**Mrs. Rudes** suggested next year that when advertising for swim instructors that the Town includes that they will pay the certification fee for anyone hired to teach swimming lessons.

**Highway Superintendent Mr. Germain** reported that the new garbage truck has been ordered. The salesman said it will be here in December and the packer will be here also but, the truck won't be ready to be delivered to the Town until January. Mr. Wilt asked him to make sure when it will need to be paid for so they can set up the budget appropriately.

He also said that there will be a chainsaw safety certification course for Town highway employees.

**Mr. Wilt** reported that Hamilton County is holding a work place violence course sometime in October and Town employees are invited. Mr. Baker said it would be good if all Town employees could go that way the Town wouldn't have to schedule the course later.

**Mr. Wilt** reported Senator Schumer was her last month and he talked to him about the issue with the residents through the fence (RTTF) at the Piseco Airport. He gave him the paperwork on it and Mr. Schumer said he would look into it. Mr. Wilt will wait to send the letter to the individual property owners affected by the RTTF until he hears back from Mr. Schumer's office.

**Mr. Lascola-Zoning officer** reported he is getting a lot of questions about the Arietta and Lake Pleasant fees for dumping C&D at the transfer station. Mr. Wilt said that the only fees to the contractor or property owner are for any building demolition on buildings over 100 sq. ft. The Town sends all demolition permits to the transfer station. The permits are on the Town's website along with the fees associated with it.

**Mr. Wilt** asked Mr. Lascola if the issues along Haskell road that he received a letter about had been taken care of. Mr. Lascola said that no letters have been sent out to anybody. Mr. Wilt said some of the issues have been taken care of but, not all. Mr. Lascola said he will review the letter and will check on the road.

**Mrs. Rudes** asked about the RV's on Higgins Bay road. Mr. Lascola said he gave the property owners permission to have one trailer on the property but, they have now got two which he will go see them about. They asked if they could have the trailer there while they were building their pole barn and Mr. Lascola said yes but, not for two.

**Mr. Wilt** reported he has observes people from Lake Pleasant dumping garbage in our dumpster behind the Town barn. He told the person that it was only for the residents of Arietta and he asked all board members to check on it when they go by. Mr. Germain said there is also a problem with people purchasing heavy metal garbage containers meant to be picked up by garbage trucks and the men can't pick them up. The men are having to climb in to them to get the garbage out of them. Mr. Wilt said that they can put this in the yearly flyer.

**Mr. Wilt** asked if the board still wanted to rebid the Community Hall roof repair. Mr. Baker said he understood that was the original idea that it would be bid after the beginning of the year.

**Mr. Wilt** reported the invasive species grants for the boat washing stations from DEC haven't been signed yet. He said some Towns have received their grant funding but we haven't yet.

**Mr. Wilt** reported the spillway issues are getting better. Mrs. Rudes asked when the engineers are going to come in and get the work started that they were supposed to do this fall. Mr. Wilt said the engineers and surveys are working with each other right now to get things started. He also said that the trees have to be cut first before anything else can be started. He said DEC will be here tentatively in two weeks and he is going to

try to get them to stop to look at it to see what can be started and he will take Mrs. Rudes with him. Mrs. Rudes feels that signage should be better on the dam that should state that the signs were the authority that installed the signs. Mr. Baker said the only way to stop people from climbing on the dam is to get the fence with a gate installed which can't be done until the surveying and some of the other work are done. Mr. Wilt asked Mrs. Rudes to ask Tom Boni to see how he would put the information; the Town of Arietta is the authority putting the signs up, on the signs.

**Mr. Wilt** asked what brought up the Zoning Board of Appeals variance fees. Mrs. Rudes said the Marion sent out a note stating that the auditor who just did the Town audit said the fee was too high. Mr. Wilt said that anything the auditor says is suggestive until the Town receives it in writing from the auditor which hasn't been received yet. He said some of the suggestions the auditor gave have been implemented but, all other ones will be left alone until the Town receives something in writing from the auditor. Mrs. Rudes feels that the fee is too high especially compared to Town's around our area. Mr. Wilt said he went outside of our area and they go way higher than ours. Mr. Wilt asked Mrs. Rudes to look into it and they will address it when a letter is received from the auditor.

**Mrs. Rudes** said she feels that if the Town of Arietta is going to pay the Zoning Board of Appeals that we should be giving a stipend to the Planning Board as well. We shouldn't ask one board to serve as a volunteer and the other to serve and get paid.

**Mr. Wilt** reported that some of the issues brought up by the auditor are being addressed like setting up revenue accounts for the fund balance. Also all equipment needs to be inventoried, marked and tracked so a minimum amount of value needs to be set as there needs to be a limit on how low a value the tracked items should be. Mr. Wilt suggested that number could be \$500. The auditor also wanted any individual signing or taking checks need to be bonded for any amount they could write a check for. Mr. Wilt suggested having a two signature policy for checks over a certain amount. They will wait for the auditor's report.

**Mrs. Rudes** reported that at the August Town Board meeting it was decided there would be a box placed at the Piseco Airport for people to put their tie down fees in. Mr. Wilt said that we have three people who pay a monthly tie down fee for three months and they pay for it in October. Mr. Wilt said that could be tried and he will try to figure out how to install that box. Mr. Wilt also asked the board to think about changing the yearly hanger fee to a six months fee for people who would like to only rent a hanger for the summer months.

**Mr. Wilt** reported the tentative budget is due in September and the preliminary budget needs to be presented by October and the board will need to set up budget hearings on the preliminary budget for October. Then the final budget will be passed at the November 7<sup>th</sup>, 2016 meeting. The dates for the hearings will be October 12, 17, 19, 24 and 26 if needed. They will be held at 5pm at the Piseco School.

**Mr. Wilt** reported that Mr. Lascola will look for a replacement as his deputy zoning officer as his replacement had to resign.

Mr. Wilt reported he doesn't feel a need for committees anymore as just having board members look into issues works very well.

**Mrs. Rudes** reported that there were decisions made by the school board at their last board meeting. It was decided that the sign in front of the school would state this is the location of the Piseco School district offices, and the Town of Arietta offices. All other signage would be on a board at the entry ways stating each individual School and Town office in building with signs over each door identifying each office occupant. Mr. Wilt said he talked to Tom Boni of Boni Signs and he told Mr. Boni to contact Mrs. Rudes. Mrs. Rudes also asked what is going to be done with the sign at the Community Hall. Mr. Wilt said to ask Mr. Boni to cover up all information except what is pertinent to the building.

**Mr. Wilt** asked Mr. Baker to talk about the LOSAP for the fire department. Mr. Baker said that a number for increasing the LOSAP for members of the fire department and the number was much to high and they didn't feel comfortable bringing such a high number to the Town Board. They tabled the issue until they can get additional quotes from additional length of service providers and will probably revisit this issue for the 2018 budget year. This takes time as it has to be a public referendum and has to go on the ballot and there isn't time for this year.

**Mr. Wilt** reported that William Grier checks on the community hall everyday but, he asked if there is a need to have someone to clean the building. Mrs. Rudes said she feels there should be someone maybe one day or even half a day once a week to clean especially at high use volume times of the year.

**Mr. Wilt** reported that the dog pen is now in the old town clerk office where there was a metal dog pen placed. It was put there because the dogs are required to be put in someplace where there is heat and cover during bad weather.

**Mr. Wilt** reported that the issues at the school building are getting resolved. Some electrical issues still need to be addressed and the phone issues should be fixed now.

**Mrs. Rudes** said at the March Town Board meeting there were issues with sanding private driveways and board members were supposed to talk to people and it was to be readdressed at the April meeting. She suggests that the Town highway keeps sanding private driveways. Mr. Baker said that the Town attorney and the insurance company said that the Town shouldn't go on private property. He also some people have brought up that it takes business away from contractors who provide a service to sand private driveways. Mr. Lascola made

the point if it is done for one it has to be done for everyone. Mr. Parslow said that if the Town Board tells the highway superintendent to sand private driveways and something happens while the highway department is sanding someone's driveway and the come after the Town they will be going after the highway superintendent not the Town board because he is the person sending them to do the sanding. The board will bring it up at a later date but will research it in the meantime.

Motion was offered by: R. Wilt To reappoint Marie Buanno as an alternate to the Town of Arietta Planning Board to finish her original term she had and also to rehire her as the secretary of the Planning Board and the Zoning Board of Appeals. Second was offered by: S. Rudes Ayes: Baker, Knapp, Rudes and R. Wilt. Nays: none Absent: C. Wilt

**Mrs. Rudes** reported that the Town museum tavern is infested with powder post beetles. Orkin has given a quote of \$1620 to spray. Mr. Wilt will look into another quote from Terminix.

Motion was offered by:S. RudesTo pay the bills of the month as follows:General fund: no. 416 to no. 420 (utilities) \$2,408.83General fund: no. 481 to no. 511 in the amount of \$30,098.11Highway fund: no. 466 to no. 480 in the amount of \$8,713.45Second was offered by:M. KnappAyes:Baker, Knapp, Rudes, R. Wilt.Nays: noneAbsent:C. WiltMotion was offered by:B. BakerTo accept the financial statement of the Supervisor for the month of August 2016 as submitted.Second was offered by:S. RudesAyes:Baker, Knapp, Rudes, R. Wilt.Nays: noneAbsent:C. Wilt

Next meeting will be October 3<sup>rd</sup>, 2016.

Motion was offered by: M. Knapp to adjourn the meeting at 7:47pm. Second was offered by: S. Rudes Ayes: Baker, Knapp, Rudes, C. Wilt and R. Wilt. Nays: none

Entered by:

Kenneth Parslow, Town Clerk