

TOWN OF ARIETTA PLANNING BOARD
Piseco, NY 12139

Meeting Dated:
Tuesday May 9, 2017 – 6:00 P.M.
Piseco School

Unapproved Meeting Minutes

Members present: Members absent:

Paul Beaudoin
Sheila Crouse
Jacqui Grier
Mary Kiewicz
Bob Thompson
Alternate/Secretary Marie Buanno

No one else in attendance.

Mary Kiewicz introduced new member Bob Thompson.

Town of Arietta Planning Board meeting was called to order by Mary Kiewicz at 6:05 PM. Paul Beaudoin made a motion to waive the reading of the April 11, 2017 minutes and approve the minutes as written. 2nd by Jacqui Grier. All were in favor 4 – 0. Bob Thompson could not vote as he is a new member tonight.

It was noted that the camp from the Irondequoit property will be moved on Old Piseco Road starting Monday May 15th.

Mary thought since a possible subdivision would be coming up (DeAnna Broiles) it would be a good time to review how that happens.

She did note that the responsibility of the Planning Board is to hear plans for Subdivisions, Property line adjustments and Site plan reviews. Mary showed an application form. The first thing an applicant does is go to Zoning Officer Mel LaScola. He informs them if they need to file a JIF (Jurisdictional Inquiry Form) to the APA. This form lets the APA know a project is coming to us. They decide whether they have jurisdiction over the project or we (the Planning Board) does. If it's a Class A the APA reviews the project. If they sign off saying it's our jurisdiction we go to the maps to find out what zone the property is in. We then go to the codes book to see what the density is. (Page 25). By looking up the density you can see what is allowed. This means single residency, etc. and tells you what the minimum acreage requirement is to let you know if there is enough property to subdivide. The APA may decide it is their jurisdiction if they consider wetlands are of any kind of issue with them. We require specific property maps noting the location of the well and septic system as well as setbacks when someone comes to us with these requests. We also have made it a practice to have a public hearing. Neighbors are notified of the hearing and the hearing is published.

Mary will approach the Town Board in June to see about funds needed to hire a consultant in order to update the Subdivision Guideline Book (from 1981).

A motion to adjourn was made by Paul Beaudoin. Seconded by Sheila Crouse. All were in favor 5 – 0.

Our next meeting will be June 13, 2017.

Respectfully submitted, Marie C. Buanno