

Minutes of the Regular Town Board Meeting of the Town of Arietta held January 4th, 2022 Piseco Town Offices located at the Piseco Common School building commencing at 5:00pm.

Others present: Barry Baker, William Hotaling, Peter Blessing, Steve Woehrle, Jodi Small, Jerry, Thomas and Highway Superintendent Craig Small

Supervisor Rhodes opened the meeting at 5:00pm.

Roll Call:

Jacqui Grier	present
Douglas Stobo	present
Sarah Rudes	present
Christy Wilt	present
Chris Rhodes	present

Motion was offered by: Jacquelyn Grier

To accept the minutes of the December 2021 Town Board meeting as submitted by the Town Clerk.

Second was offered by: C. Wilt

Ayes: Grier, Rudes, Stobo, C. Wilt and C. Rhodes **Nays:** none

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

January 4, 2022

Resolution # 22-01-01

Subject: Organizational Meeting of the Arietta Town Board for the year 2022

Resolution Offered By: D. Stobo

WHEREAS: the Town Board of Arietta will make the following appointments and designations:

Chris Rhodes-----Purchasing Agent
Chris Rhodes-----Budget Officer
Mel LaScola -----Code Enforcement Officer
Mel LaScola-----Building/Safety Inspector
Laura Morehouse----Animal Control Officer
Laura Morehouse----Registrar of Vital Statistics
Vicki Fish-----Town Historian
Joyce Page-----Justice Clerk
Craig Small-----Refuse & Recyclable Foreman @ \$4,508 / year
Craig Small-----Safety Coordinator @ \$2,704.00 / year
Craig Small-----Parks & Recreation @ \$6,000.00 / year

All town employees, elected and appointed officials will be paid on a bi-weekly basis.

All town equipment and property will be identified and labeled as such.

The regular monthly meeting of the Town Board will be held on the first Monday of each month at 5:00pm, unless otherwise noted, and all bills will be submitted by the Friday prior to the Board meeting

NBT, or any commercial bank designated by the Board in resolution will be the official bank of the Town of Arietta

The Hamilton County Express and the Leader Herald of Gloversville will be designated as the official newspapers of the Town of Arietta

The Town Board will review the financial books of the Supervisor, Justices, Town Clerk, and Tax Collector at the January 18 2022 meeting

The Supervisor is authorized to invest idle town funds in NBT Bank Certificates of Deposit or Money Market Accounts

Any Town Official (authorized by the Town Board) may attend the Association of Towns Meetings in New York City as well as attending other meetings & training that pertain to Town business and the town will reimburse any official charges.

The Supervisor is authorized to pay utility bills, postage and payroll prior to audit of the Town Board and these bills will be audited at the following Town Board Meeting

The reimbursable mileage rate for approved charges is \$.58.5 ? per mile.

Salaries for Elected Officials and Appointed Personnel are set forth as established in the 2022 Town Budget

4.5 % increase in the Wage and Salary Structure adopted by the Town Board (see attached) in 2022 for the following Grade 1-9 positions:

Laborers (General, Highway & Airport)
Account Clerk, Account Clerk/Typist

Motor Equipment Operator
Heavy Equipment Operator
Automotive Mechanic

THEREFORE, LET IT BE RESOLVED: the Town Board, Town of Arietta approves the above appointments, salaries, wages and standards.

Seconded by: C.Wilt and put to a vote, which resulted as follows:

AYES:	NOES:	ABSENT:
Jacquelyn Grier x__	Jacquelyn Grier ____	Jacquelyn Grier ____
Sarah Rudes x__	Sarah Rudes ____	Sarah Rudes ____
Douglas Stobo x__	Douglas Stobo ____	Douglas Stobo ____
Christy Wilt x__	Christy Wilt ____	Christy Wilt ____
Christian Rhodes x__	Christian Rhodes ____	Christian Rhodes ____

Laura Morehouse Date: January 4, 2022
Town Clerk

Town of Arietta

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

January 4, 2022 at 5:00pm

Resolution # 22-01-02

Subject: **Procurement Policy**

Resolution Offered By: S. Rudes

WHEREAS: Section 104-b of the General Municipal Law (GML) requires every town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of GML~103 or any other law; and

WHEREAS: comments have been solicited from those officers of the Town involved with procurement, and

THEREFORE, LET IT BE RESOLVED: that the Town of Arietta does hereby adopt the following procurement policies and procedures:

Guideline 1 Every prospective purchase of goods or services shall be evaluated to determine the applicability of GML~103. Every Town Officer, Board, Department Head or other personnel with the requisite purchasing authority (hereinafter Purchaser) shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. That estimate shall include the canvass of other town departments and past history to determine the likely yearly value of the commodity to be acquired. The information gathered and conclusions reached shall be documented and kept with the file or other documentation supporting the purchase activity.

Guideline 2 All purchases of a) supplies or equipment which will exceed \$20,000 in the fiscal year or b) public works contracts over \$35,000 shall be formally bid pursuant to GML ~ 103.

All estimated purchases of:

~ Less than \$20,000 but greater than \$10,000 requires a written **request for a proposal** (RFP) and written/fax/email quotes from three vendors.

~ Less than \$10,000 but greater than \$6,000 requires an oral request for the goods and written/fax/email quotes from three vendors.

~ Less than \$6,000 but greater than \$2,500 requires an oral request for the goods and oral/written/fax/email quotes from two vendors.

~ Less than \$2,500 is left to the discretion of the Purchaser.

All estimated public works contracts of:

~ Less than \$35,000 but greater than \$15,000 requires a written RFP and written/fax/email proposals from three contractors.

~ Less than \$15,000 but greater than \$3,000 requires a written RFP and written/fax/email proposals from two contractors.

~ Less than \$3,000 is left to the discretion of the Purchaser.

Any written RFP shall describe the desired goods, quantity and the particulars of delivery. The Purchaser shall compile a list of all vendors/contractors from whom written/fax/email/oral quotes have been requested and the written/fax/email/oral quotes offered.

All information gathered in complying with the procedures of this Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

Guideline 3 The lowest responsible proposal or quote shall be awarded the purchase or public works contract unless the Purchaser prepares a written justification providing reasons why it is in the best interest of the Town and its taxpayers to make an award to other than the low bidder. (For example: the second low bidder is a business in town, paying property taxes and their quote was within 5% of the low bidder which is an out of state business or supplier.). If a bidder is not deemed responsible, facts supporting that judgment shall also be documented and filed with the record supporting the procurement.

Guideline 4 A good faith effort shall be made to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Guideline 5 Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- a). Acquisition of professional services
- b). Emergencies
- c). Sole source situations
- d). Goods purchased from agencies for the blind or severely handicapped
- e). Goods purchased from correctional facilities
- f). Goods purchased from another governmental agency

- g). Goods purchased at auction
- h). Goods purchased for less than \$2,500
- i). Public works contacts for less than \$3,000

Guideline 6 This policy shall be reviewed annually by the Town Board at its organizational meeting or as soon thereafter as is reasonably practicable.

Seconded by: C. Wilt and put to a vote, which resulted as follows:

AYES:	NOES:	ABSENT:
Jacquelyn Grier x__	Jacquelyn Grier ____	Jacquelyn Grier ____
Sarah Rudes x__	Sarah Rudes ____	Sarah Rudes ____
Douglas Stobo x__	Douglas Stobo ____	Douglas Stobo ____
Christy Wilt x__	Christy Wilt ____	Christy Wilt ____
Christian Rhodes x__	Christian Rhodes ____	Christian Rhodes ____

Laura Morehouse
Town Clerk

Date: January 4, 2022

State of New York)
) SS:
County of Hamilton)

I, Laura Morehouse, Clerk of the Town of Arietta, New York, do hereby certify that I have compared the foregoing copy of this Resolution with the original on file in my office, and that the same is a true and correct transcript of said original Resolution and of the whole thereof, as duly adopted by said Town Board, Town of Arietta at a Zoom meeting on January 4, 2022 by the required and necessary vote of the members to approve the Resolution.

Witness My Hand of the Official Seal of Town of Arietta, NY this January 4th__2022
Laura Morehouse
Town Clerk

Town of Arietta

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

January 4, 2022 at 5:00pm

Resolution # 22-01-03

Subject: **Investment Policy Update**

Resolution Offered By: J.Grier

WHEREAS: General Municipal Law (GML) requires every town to adopt internal policies and procedures governing investment procedures

THEREFORE, LET IT BE RESOLVED: that the Town of Arietta does hereby adopt the following investment policy:

TOWN OF ARIETTA INVESTMENT POLICY

- I. **SCOPE** – This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.
- II. **OBJECTIVE** – The primary objectives of the local government’s investment activities are, in priority order,
 - a. to conform with all applicable federal, state and other legal requirements (legal);
 - b. to adequately safeguard principal (safety);
 - c. to provide sufficient liquidity to meet all operating requirements (liquidity); and
 - d. To obtain a reasonable rate of return (yield).
- III. **DELEGATION OF AUTHORITY** – The governing board’s responsibility for administration of the investment program is delegated to the Town Supervisor, who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating description and amounts of investments, transaction dates and other relevant information and regulate the activities of subordinate employees.
- IV. **PRUDENCE** – All participants in the investment process shall be made with judgment and care, under circumstances then prevailing, which persons of prudence discretion and intelligence exercise in the management of their own affairs, not for speculation, but or investment, considering the safety of the principal as well as the probable income to be derived. All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.
- V. **DIVERSIFICATION** – It is the policy of the Town of Arietta to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

VI. INTERNAL CONTROLS - It is the policy of the Town of Arietta for all moneys collected by any officer or employee of the government to transfer those funds to the Supervisor within 30 days of deposit, or within the time period specified in law, whichever is shorter. The Supervisor is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition that transactions are executed in accordance with management’s authorization and recorded properly and are managed in compliance with applicable laws and regulations.

VII. DESIGNATION OF DEPOSITARIES - The banks and trust companies authorized for the deposit of monies up to the following maximum amounts are:

<u>Depository Name</u>	<u>Maximum Amount</u>	<u>Officer</u>
NBT Bank	\$3,750,000.00	

VIII. COLLATERALIZING OF DEPOSITS – In accordance with the provisions of the General Municipal Law, ~10, all deposits of the Town of Arietta, including Certificates of Deposit and special time deposits, in excess of the amount insured under the provision of the Federal Deposit Insurance Act shall be secured:

1. By a pledge of “eligible securities” with an aggregate “market value”, or provided by General Municipal Law, ~10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.
2. By an eligible “irrevocable letter of credit” issued by a qualified bank other than the bank with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk based capital requirements.
3. By an eligible surety bond payable to the government for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims – paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

IX. SAFEKEEPING AND COLLATERALIZATION - Eligible securities used for collateralizing deposits shall be held by NBT Bank and The Bank of New York Mellon (BNY Mellon) and/or a third party bank or trust company subject to security and custodial agreements. The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events, which will enable the local government to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the local government, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the custodial bank. The custodial agreement shall provide that securities held by the bank or trust company or agent of and custodian for the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the

securities. The agreement shall provide for the frequency of revaluation or eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

X. PERMITTED INVESTMENTS – As authorized by General Municipal law ~11, the Town of Arietta authorizes the Town Supervisor to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following investments:

Special time deposit accounts
Certificates of deposit
Obligations of the United States of America
Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;

Obligations of New York State
Obligations of issued pursuant to LFL~24.00 or 25.00 with approval of the State Comptroller by any municipality, school district or district corporation other than the Town of Arietta;

Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments;

Certificates of Participation (COP) issued pursuant to GML ~6-c,6-d,6-e,6-g,6-h,6-j,6-k,6-l,6-m, or 6-n;

All investment obligations shall be payable or redeemable at the option of the Town of Arietta within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Town of Arietta within two years of the date of purchase.

XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS – The Town of Arietta shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments, which can be made with each financial institution or dealer. All financial institutions with which the local government conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition at the request of the Town of Arietta. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Supervisor is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

XII. PURCHASE OF INVESTMENTS - The Supervisor is authorized to contract for the purchase of investments:

1. Directly, including through a repurchase agreement, from an authorized trading partner.

2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion #88-46, and the specific program has been authorized by the governing board.

3. By utilizing an ongoing investment program with an authorized tracking partner pursuant to a contract authorized by the governing board.

All purchased obligations, unless registered or inscribed in the name of the local government, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or

presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be held pursuant to a written custodial agreement as described in General Municipal Law ~10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

XIII. REPURCHASE AGREEMENTS – Repurchase agreements are authorized subject to the following restrictions:

All repurchase agreements must be entered into subject to a Master Repurchase Agreement.

Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.

Obligations shall be limited to obligations of the United States of America and obligations of agencies of the United States of America where principal and interest are guaranteed by the United States of America.

No substitution of securities will be allowed.

The custodian shall be a party other than the trading partner.

Seconded by: Douglas Stobo and put to a vote, which resulted as follows:

AYES:	NOES:	ABSENT:
Jacquelyn Grier x ___	Jacquelyn Grier _____	Jacquelyn Grier _____
Sarah Rudes x ___	Sarah Rudes _____	Sarah Rudes _____
Douglas Stobo x ___	Douglas Stobo _____	Douglas Stobo _____
Christy Wilt x ___	Christy Wilt _____	Christy Wilt _____
Christian Rhodes x ___	Christian Rhodes _____	Christian Rhodes _____

Laura Morehouse, Town Clerk Date: January 4, 2022 _____

State of New York)
) SS:
County of Hamilton)

I, Laura Morehouse, Clerk of the Town of Arietta, New York, do hereby certify that I have compared the foregoing copy of this Resolution with the original on file in my office, and that the same is a true and correct transcript of said original Resolution and of the whole thereof, as duly adopted by said Town Board, Town of Arietta at a Zoom meeting on January 4, 2022 by the required and necessary vote of the members to approve the Resolution.

Witness My Hand of the Official Seal of Town of Arietta, NY this
January 4th 2022 Laura Morehouse
Town Clerk

Town of Arietta

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

January 4, 2022 at 5:00pm

Resolution # 22-01-04

Subject: **Adirondacks Speculator Chamber of Commerce Agreement**

Resolution Offered By: Sarah Rudes

WHEREAS: the Town of Arietta in the past has had an agreement with the Adirondacks Speculator Chamber of Commerce, and

WHEREAS: the Arietta Town Board feels that the Town of Arietta should review the scope of services that the Chamber provides for the Town and amount of monetary support stated in the agreement in return for said services, and

WHEREAS: at this time the Town of Arietta Town Board will enter into a one-year agreement as outlined in the attachment beginning on January 1, 2022 and ending December 31, 2022 and agrees to pay the Chamber the sum of \$8,000.00 for services during this time frame, and

WHEREAS: during this time frame the Town will review said agreement with the Adirondacks Speculator Chamber of Commerce and make any changes or to continue on with said agreement, and

THEREFORE, LET IT BE RESOLVED: that the Town of Arietta, Town Board does hereby authorize the Town of Arietta Supervisor to execute all necessary documents on behalf of the Town to enter into a one-year agreement with the Adirondacks Speculator Chamber of Commerce.

Seconded by: Christy Wilt and put to a vote, which resulted as follows:

AYES:	NOES:	ABSENT:
Jacquelyn Grier <u> </u>	Jacquelyn Grier <u> x </u>	Jacquelyn Grier <u> </u>
Sarah Rudes <u> x </u>	Sarah Rudes <u> </u>	Sarah Rudes <u> </u>
Douglas Stobo <u> x </u>	Douglas Stobo <u> </u>	Douglas Stobo <u> </u>
Christy Wilt <u> x </u>	Christy Wilt <u> </u>	Christy Wilt <u> </u>
Christian Rhodes <u>x </u>	Christian Rhodes <u> </u>	Christian Rhodes <u> </u>

Laura Morehouse
Town Clerk

Date: January 4, 2022

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

January 4, 2022

Resolution # 22-01-05

Subject: **Annual Agreement with the Lake Pleasant Senior Citizens Group Inc.**

Resolution Offered By: J. Grier

WHEREAS: the Town of Arietta has to review the annual agreement with the Lake Pleasant Senior Citizens Group Inc., and

WHEREAS: after reviewing the agreement no changes were made for the term of the lease for the period from January 1, 2022 through December 31, 2022 and the sum of \$1,500.00 requested still remained the same, and

THEREFORE, LET IT BE RESOLVED: that the Town Board, Town of Arietta does authorize the Town Supervisor to sign the necessary papers to execute the agreement with the Lake Pleasant Senior Citizens Group Inc.

Seconded by: C. Wilt and put to a vote, which resulted as follows:

AYES:	NOES:	ABSENT:
Jacquelyn Grier x__	Jacquelyn Grier ____	Jacquelyn Grier ____
Sarah Rudes x__	Sarah Rudes ____	Sarah Rudes ____
Douglas Stobo x__	Douglas Stobo ____	Douglas Stobo ____
Christy Wilt x__	Christy Wilt ____	Christy Wilt ____
Christian Rhodes x__	Christian Rhodes ____	Christian Rhodes ____

Laura Morehouse, Town Clerk

Date: January 4, 2022

TOWN OF ARIETTA

At the regular meeting of the Arietta Town Board at the Piseco Common School 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

January 4, 2022 at 5:00pm

Resolution # 22 – 01 - 07

Subject: **Appointment Zoning Board of Appeals Member**

Resolution Offered By: D. Stobo

WHEREAS: the Town of Arietta has received Frank Sczerzenie’ s resignation from the Arietta Zoning Board effective January 1, 2022 and

WHEREAS: the Arietta Town Board has submitted Jaime Parslow for consideration to finish Frank Sczerzenie’ s vacant term ending on December 31, 2022 and

WHEREAS: it is necessary that the Arietta Town Board appoint Jaime Parslow to complete Frank Sczerzenie’ s vacant term ending on December 31, 2022, and

THEREFORE, LET IT BE RESOLVED: that the Town Board, Town of Arietta does hereby appoint Jaime Parslow to the Arietta Zoning Board of Appeals for the above term.

Seconded by: J. Grier and put to a vote, which resulted as follows:

AYES:

Jacqui Grier x____
Douglas Stobo x____
Sarah Rudes x____
Christy Wilt x____
Chris Rhodes x____

NOES:

Jacqui Grier _____
Douglas Stobo _____
Sarah Rudes _____
Christy Wilt _____
Chris Rhodes _____

Laura Morehouse

Town Clerk

Date January 4th 2022

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

January 4, 2022

Resolution # 22- 01 - 08

Subject: Update Employee Handbook for the Arietta Payday Policy

Resolution Offered By: S. Rudes

WHEREAS: the Town Board of the Town of Arietta is desirous of maintaining an up-to-date Employee Handbook which details current and accurate personnel policies and procedures, employee benefits, compliance policies, and other pertinent information governing employment related matters, and

WHEREAS: the Town Board has reviewed the adopted 2013 version of said updated Employee Handbook and has made determinations as to appropriate content, and

WHEREAS: after review and discussion of the current day that payroll checks are issued to employees will change from Monday to end of work day Wednesday as per the new wording that is outlined in the attached page, therefore

BE IT RESOLVED: this 4th day of January 4, 2022 that the attached document be adopted as changes to the official Employee Handbook of the Town of Arietta; and

FURTHER BE IT RESOLVED: that the Town of Arietta, Town Board rescinds all prior passed resolutions regarding Payday check distribution and approve the newly updated and revised changes to the Town of Arietta Employee Handbook as attached, shall be distributed, with a signed copy of this resolution to all Town officials and employees.

Seconded by: D. Stobo and put to a vote, which resulted as follows:

AYES:	NOES:	ABSENT:
Jacquelyn Grier x__	Jacquelyn Grier ____	Jacquelyn Grier ____
Sarah Rudes x__	Sarah Rudes ____	Sarah Rudes ____
Douglas Stobo x__	Douglas Stobo ____	Douglas Stobo ____
Christy Wilt x__	Christy Wilt ____	Christy Wilt ____
Christian Rhodes ____x	Christian Rhodes ____	Christian Rhodes ____

Laura Morehouse
Town Clerk

Date: January 4, 2022

COMMITTEE REPORTS:

Snowmobile Trails- Mrs. Grier had nothing to report, trails need more snow. C. Small working with the snowmobile trails reported that there have not been any monies released from the state as there is a problem with the need for GPS data.

Town Buildings and Grounds- Dr. Stobo reported that money is still being collected for the Piseco Museum repairs.

Website and Chamber- Mrs. Wilt has updated the Website. No upcoming activities at this time.

Airport/Financial- Supervisor Rhodes reported that there has been a NOTAM ISSUED until the end of January as the runway and taxiways are all iced over and unsafe.

Lake/Dam/Invasive- Mrs. Rudes began a discussion on past work and future plans. The board stated they wanted the buoys purchased Sarah Rudes will check to see if they indeed have been ordered. A discussion followed about safety fencing and how the best way to proceed.

Highway- Superintendent Small reported that the new sanding equipment was working well. His next project was looking into a suitable place for a temporary garage to house the town highway equipment until the new Highway Garage was being built.

OLD BUSINESS: More discussion followed about the fencing at the dam, Supervisor Rhodes has several suggestions on how to possibly do the fencing using town employees and purchase necessary materials, future proposals may be sought for companies to do the fencing.

NEW BUSINESS:

Supervisor Rhodes asked that the board approve an independent audit of the town books. There is money in the budget for this. He stated there some suggestions of auditors that may be able to perform an audit for the town. Discussion followed a proposal was made by D. Stobo to procure a couple of proposals by certified Auditors seconded by J. Grier. All in favor.

Supervisor Rhodes reported he has gotten 2 applications for vacancies in the Planning Board. 1. Dan Fish 2. Ken Kull.
A motion was made by S. Rudes to appoint Ken Kull to Planning Board, Seconded by D. Stobo. All in favor passed.

Discussion followed about a vacancy in the Zoning Board of Appeals, in order to fill this position, the board needs a letter of resignation from a current member. Supervisor Rhodes stated that Dan Fish will be appointed after the ZBA after the resignation has been obtained.

There is also a vacancy in the Board of Assessment Review. There is one person who may fill this position.

PUBLIC COMMENTS:

William Hotaling reported that the EMS Committee had decided on the Paramedic for 24-hour position. This would mean that the GVAC Fly car would not be needed for Arietta. The money spent for the fly car would now be able to be spent on the Paramedic Program. He even suggested approaching Town of Morehouse to combine services even lessening the expense even further. He stated the company E-5 from Glens Falls will be here on January 13th 2022 4:30pm to meet with the EMS Committee.

Residents from lower Arietta who have recently bought a home spoke about the lack of cell service in that area. A discussion followed explaining some the problems faced with obtaining service. Jenny Smith from that area has been doing a lot of legwork trying to get answers as to what can be done to speed up the process.

Note: Council Person Christy Wilt left the meeting at this time.

BID OPENING:

Aviation Gasoline: 1 bid

World Fuel
Ascent Aviation Group Inc.
One Mill Street
Parish, New York 13131

Price for 6000 gallons Rack Price 12/21/21 \$3.1800 + Freight \$0.1382 Margin \$0.15

Total Price per Gallon December 21, 2021 \$3.4682

NUMBER #2 FUEL OIL: 2 BIDS

Mirabito Energy Products
49 Court Street, PO Box 5306, Binghamton, NY 13902

- Oil Price daily Albany New York Average 12/31/21 \$2.4198/gal+ Firm Differential \$.2650/gal
Fluctuation Bid Price \$2.6848/ gal.

G.A. Bove
76 Railroad Street
Mechanicville, NY 12118

-#2 Fuel Oil Based on Average Oil Price Albany, NY \$2.392 + 30 cents per gallon markup= \$2.690

PROPANE:3 BIDS

G.A.Bove
76 Railroad Street
Mechanicville, NY 12118

Based on Oil Price Daily Selkirk, NY \$1.450 +30cents/gal markup= \$1.750

Superior Plus Propane
5868 Success Drive
Rome, NY 13440

Fixed Price \$1.83
Variable Pricing +0.38 Price for Selkirk on 1/3/22 was \$1.38 with markup of \$0.38 your price will be \$1.76. This price would fluctuate based on Selkirk pricing.

Mirabito Energy Products
49 Court Street
PO Box 5306
Binghamton, NY 13902

Fluctuating Price is based on the posting the day of delivery plus the firm differential.

1/4/22 Posting was \$1.3819 +\$0.2900/gal

Fluctuating Bid Price =\$1.6719

Motion was Offered by: Jacquelyn Grier to accept the bid for Aviation Gas from World Fuel, One Mill Street, Parish NY 13131 the bid price was for Rack Price on day of delivery + freight + margin- 12/27/21 the price was \$3.0800-Freight-\$0.1382 Margin \$0.15 Total Price was \$3.4682

Seconded by Doug Stobo

Ayes: Rudes, Stobo, J.Grier, C.Rhodes- C.Wilt Absent

Motion was Offered by J.Grier to accept the bid for G.A.Bove 76 Railroad Street, Mechanicville, NY 12118 for #2 Fuel Oil Fluctuating Price Daily Albany, NY \$2.392 + \$0.30 per gallon markup. Total = \$2.690

Seconded by: S.Rudes

Ayes- Rudes, Stobo, Grier, Rhodes- C. Wilt absent

Motion was offered by J. Grier to accept the bid from, G.A.Bove, 76 Railroad Street, Mechanicville, NY 12118 for Propane based on Oil Price Daily Selkirk plus markup.

Price on 1/4/22 was \$1.450 + 0.30 per gallon markup = \$1.750

Seconded by S. Rudes

Ayes- Rudes, Stobo, Grier, Rhodes- C. Wilt absent

Motion was offered by: S. Rudes to pay the bills as follows:

General Fund: no. 6 to no27 for a total: \$84,474.12

Utilities General fund no.602,603, 675,676,677, 702 for a total: \$3847.37

Highway Fund: no.1-5 for a total: \$29,284.10

Second was offered by: D.Stobo

Ayes: Grier, Rudes, Stobo, Rhodes – C. Wilt absent **Nays:** none

Motion was offered by: S Rudes

To accept the financial statements of the Supervisor for the month of December 2021 as submitted

Second was offered by: D. Stobo

Ayes: Grier, Rudes, Stobo, C.Rhodes- C.Wilt absent **Nays:** none

Next regular meeting will be February 7th,2022 at 5pm

Motion was offered by: J.Grier

To adjourn the meeting at 6:10

Second was offered by: D.Stobo

Ayes: Grier, Rudes, Stobo, C.Rhodes – C.Wilt absent **Nays:** none

Entered by:

Laura Morehouse

Town Clerk