

Resolution # 15-09-18

Subject: **Update Employee Handbook**

Resolution Offered By: B. Baker

WHEREAS: the Town Board of the Town of Arietta is desirous of maintaining an up-to-date Employee Handbook which details current and accurate personnel policies and procedures, employee benefits, compliance policies, and other pertinent information governing employment related matters, and

WHEREAS: the Town Board has reviewed the adopted 2013 version of said updated Employee Handbook and has made determinations as to appropriate content, and

WHEREAS: it is necessary to change both the Personal and Vacation Accumulation Sections to reflect the last date of use that the time may be used each year as per the new wording that is outlined in the attached pages; therefore

BE IT RESOLVED: this 8th day of September, 2015 that the attached documents be adopted as changes to the official Employee Handbook of the Town of Arietta; and

FURTHER BE IT RESOLVED: that the newly updated and revised changes to the Town of Arietta Employee Handbook as attached shall be distributed, with a signed copy of this resolution to all Town officials and employees.

Seconded by: J. Grier and put to a vote, which resulted as follows:

AYES:

Barry Baker	<u> x </u>
Jacquelyn Grier	<u> x </u>
Michael Knapp	<u> x </u>
Christy Wilt	<u> x </u>
Richard Wilt	<u> x </u>

NOES:

Barry Baker	<u> </u>
Jacquelyn Grier	<u> </u>
Michael Knapp	<u> </u>
Christy Wilt	<u> </u>
Richard Wilt	<u> </u>

_____, Town Clerk Date September 8th, 2015

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Community Hall on Old Piseco Road in the Town of Arietta, Hamilton County, New York on:

September 8, 2015 at 6:00pm

Resolution # 15-09-19

Subject: **Purchase Pickup Truck with Fisher Plow Package on State Contract**

Resolution Offered By: C. Wilt

WHEREAS: the Town Board, Town of Arietta has received the current New York State Contract Award #22898 for light duty vehicles from the Highway Superintendent, and

WHEREAS: the highway superintendent would like to purchase on state contract a new 2015 Chevrolet Silverado 2500HD 4X4 regular cab 1WT with a Fisher 8.5 foot XV-2 snowplow package as outlined on the attached spec sheet for the total cost of \$33,914.11 , and

THEREFORE, LET IT BE RESOLVED: the Town Board after review will authorize the Highway Superintendent to purchase the above equipment on state contract as per the attached spec sheet.

Seconded by: M. Knapp and put to a vote, which resulted as follows:

AYES:

Barry Baker	<u> x </u>
Jacquelyn Grier	<u> x </u>
Michael Knapp	<u> x </u>
Christy Wilt	<u> x </u>
Richard Wilt	<u> x </u>

NOES:

Barry Baker	<u> </u>
Jacquelyn Grier	<u> </u>
Michael Knapp	<u> </u>
Christy Wilt	<u> </u>
Richard Wilt	<u> </u>

_____, Town Clerk Date September 8th, 2015

Mr. W. Parslow told the board that the green pickup truck and the International dump truck with the flow and dump body on it will be put up for auction. He said that they are going to take the plow off of that truck and keep it.

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Community Hall on Old Piseco Road in the Town of Arietta, Hamilton County, New York on:

September 8, 2015 at 6:00pm

Resolution # 15 – 09 - 20

Subject: **Transfer of Funds**

Resolution Offered By: M. Knapp

WHEREAS: the Town of Arietta will give the Town Supervisor permission to make the following transfer of money:

General Fund

\$ 10,000.00 to #A-7620.100 Adult Recreation Personal Service
from #A-1990.400, Contingent Contractual Expense

Highway Fund

\$ 34,000.00 to #DA-5130.200, Machinery Equipment
from #DA-9950.900, Capitol Project Fund

THEREFORE, LET IT BE RESOLVED: that the Town Board, Town of Arietta does approve the above transfers of money.

Seconded by: B. Baker and put to a vote, which resulted as follows:

AYES:

Barry Baker x
Jacquelyn Grier x
Michael Knapp x
Christy Wilt x
Richard Wilt x

NOES:

Barry Baker _____
Jacquelyn Grier _____
Michael Knapp _____
Christy Wilt _____
Richard Wilt _____

_____, Town Clerk Date September 8th, 2015

Committee reports:

Airport: Mr. Wilt reported the new gas pump has had all of the circuit board replaced and it is working well. Just received a load of avgas at probably the best price in years. He reported that the fly-in breakfast had about 54 airplanes and just of 500 breakfasts.

Street lights & Chamber: Mrs. Grier reported she has reported more street lights out to National Grid she hasn't anything. The Chamber haven't had any meetings for her to attend. Mr. Wilt said he emailed them about giving a presentation at a board meeting and he hasn't received any reply.

Mr. Wilt reported that there was supposed to be a presentation from the joint Town Board/School Board committee on the findings they have on the Town offices moving to the School building. William Hotaling was supposed to give the presentation but he is at another meeting.

Motion was offered by: B. Baker

To hold a joint special meeting with the Piseco Elementary School board on September 29, 2015 at 6pm at the Piseco School for the purpose of discussing the findings of the joint committee looking into the feasibility of the Town moving their offices to the School building.

Second was offered by: J. Grier

Ayes: Baker, Grier, Knapp, C. Wilt and R. Wilt. **Nays:** none

Youth & Website: Mrs. Wilt reported that the website is up to date. Also the swim program is over and it was a good turnout.

Insurance: Mr. Baker reported has received correspondence from Steve Schwan but he hasn't looked it over but it deals with the personal liability on the Piseco Lake Dam. Mr. Knapp said that NYS Snowmobile Association and they will cover clubs, towns on private land. Mr. Wilt asked if he had that in writing and Mr. Knapp said yes and he gave a copy to Mr. Baker. Mr. Wilt wasn't sure if the Town of Arietta is a member of the Association but, he will look into it.

Mr. Wilt reported that the engineers are coming Wednesday 9/9/15 to look at the Community Hall roof. The engineer looking at the Piseco Lake Dam will be here Monday 9/14/15 at 8:30am. He asked Mr. Wilt to take the boards out of the dam tomorrow 9/9/15 but he will want them back in to stop the flow so he can check below the dam. Mr. W. Parslow said he will give two men to help with the board's tomorrow morning.

Mr. W. Parslow reported that he would like to purchase a smaller six wheel truck to use during ice emergencies to sand smaller roads. He said a 1 ton dual rear wheel mason type 3 ½ yd. dump truck with a plow and sander. He said the dump box is primarily going to be used at the cemetery. Mr. Parslow said that it will be in the middle \$40,000. If there is a sander in it the cost will be around \$45,000. The board decided that the General Fund will purchase the plow and sander. Mr. W. Parslow will get the specifications together.

Motion was offered by: C. Wilt

To go out to bid for a new 1 Ton dump truck with a plow and sander.

Second was offered by: M. Knapp

Ayes: Baker, Grier, Knapp, C. Wilt and R. Wilt. **Nays:** none

Mr. Knapp reported that he received prices for poles for a snowmobile bridge across Evergreen outlet if they get the ok. The price is \$485.99 per pole for poles 40 feet long. He still has to go over the bridge with Chris Rhodes to see if he will allow it to be constructed on Evergreen Park property.

Mr. Wilt reported that the garbage truck is getting tired. The board put \$50,000 in the budget this year and will budget a little more next year.

Mr. Baker reported he had a conversation with the Town of Inlet about 3.3 miles of the Moose River Plans snowmobile trail. Mr. Wilt said that we have it on the plan and what we will have to do is reimburse the town of Inlet, Indian Lake and Long Lake. The Town of Arietta will have to contract with these towns as they take care of the trails in their respective towns.

Mr. Baker reported that he drew up a draft document to deal with Nepotism in the work place. He said that the board can discuss it further in the future. He said it is close to the policy that Hamilton County has.

Mr. Wilt reported that he has finished the new employee daily work sheets. He has had some trouble with his computer so he hasn't been able to print them yet. He will get them to the board as soon.

Mr. Wilt reported that he has the new Town decals for the Town vehicles.

Mr. Wilt reported that the engineer looking at the roof for the Community Hall will be here Wednesday 9/16/15. Mr. Wilt will find out the time and notify the board.

Mr. Wilt reported that he has received the boring report from the Piseco Lake Outlet Bridge on Route 10 next to the Piseco Lake Dam so the engineer will have them to look at when the inspection is done.

Mr. Wilt asked William Hotaling if he was going to give the board a presentation on the findings of the committee investigating the Town moving their offices to the Piseco School building. Mr. Hotaling said that he was giving it at the joint board meeting on September 29, 2015 at the Piseco School. He said that briefly the committee had a list of questions that they answered. They found that there is plenty of space at the School building to move the town offices there. They as a committee feel it would be a good idea for the Town to move their offices to the Piseco School. All of the answers will be explained at the meeting on the 29th.

Motion was offered by: M. Knapp

To pay the bills of the month as follows:

General fund: no. to no

Highway fund: no. to no.

Second was offered by: C. Wilt

Ayes: Baker, Grier, Knapp, C. Wilt and R. Wilt. **Nays:** none

Motion was offered by: B Baker

To accept the financial statement of the Supervisor for the month of August 2015 as submitted.

Second was offered by: J. Grier

Ayes: Baker, Grier, Knapp, C. Wilt and R. Wilt. **Nays:** none

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Community Hall on Old Piseco Road in the Town of Arietta, Hamilton County, New York on:

September 8, 2015 at 6:00pm

Resolution # 15 – 09 - 16

Subject: **Local Law #1 of 2015 amending and repealing the Land Use Ordinance of 1976 and replacing it with the Land Use Ordinance of 2015**

Resolution Offered By: _____ B. Baker _____

WHEREAS: the Town of Arietta administers an Adirondack Park Agency approved Local Land Use Regulatory Program and,

WHEREAS: the Arietta Planning Board has recommended that the Arietta Land Use Ordinance of 1976 be amended, repealed and replaced by the Land Use Ordinance of 2015 annexed to and made a part of this Resolution, and

WHEREAS: such repeal, amendments and replacement have been approved by the Adirondack Park Agency pursuant to Section 807(2) of the Adirondack Park Agency Act and their Resolution dated July 9, 2015 and approved by the Arietta Planning Board, and

WHEREAS: a public hearing was held on September 8, 2015 at 6:00 pm at the regular Town Board Meeting for the purpose of public comment on the replacement of the Land Use Ordinance of 1976 with the proposed Land Use Ordinance of 2015.

THEREFORE, LET IT BE RESOLVED: the Town of Arietta, Town Board, after a Public Hearing held on September 8, 2015, hereby approves and accepts Local Law No. 1 of the year 2015 "Land Use Ordinance of 2015" annexed to and made a part of this resolution thereby amending, repealing and replacing the Land Use Ordinance of 1976, and it is,

FURTHER RESOLVED: a copy of the Land Use Ordinance of 2015 be provided to the Planning Division of the Adirondack Park Agency with a copy of this Resolution.

Seconded by: _____ C. Wilt _____ and put to a vote, which resulted as follows:

AYES:

Barry Baker	_____ <u>x</u>
Jacquelyn Grier	_____ <u>x</u>
Michael Knapp	_____ <u>x</u>
Christy Wilt	_____ <u>x</u>
Richard Wilt	_____ <u>x</u>

NOES:

Barry Baker	_____
Jacquelyn Grier	_____
Michael Knapp	_____
Christy Wilt	_____
Richard Wilt	_____

_____, Town Clerk Date September 8th, 2015

Next regular Town Board Meeting will be held October 5th, 2015 at 6:00pm.

Motion was offered by: M. Knapp
To adjourn the meeting.

Second was offered by: B. Baker

Ayes: Baker, Grier, Knapp, C. Wilt and R. Wilt. **Nays:** none

Entered by:

Kenneth Parslow, Town Clerk