

**Minutes of the Regular Town Board Meeting of the Town of Arietta held April 4<sup>th</sup>, 2016 at the Piseco Community Hall, commencing at 6:00pm.**

**Others present:** Fred Knapp, Ryan Germain-Highway Superintendent.

**Supervisor Wilt opened the meeting at 6:00pm.**

**Roll Call:**

**Barry Baker present**  
**Michael Knapp present**  
**Sarah Rudes absent**  
**Christy Wilt present**  
**Richard Wilt present**

**Motion was offered by:** M. Knapp  
To accept the minutes of the March 7<sup>th</sup>, 2016 Town Board meeting as submitted by the Town Clerk.

**Second was offered by:** B. Baker

**Ayes:** Baker, Knapp, C. Wilt and R. Wilt.      **Nays:** none      **Absent:** Rudes

**TOWN OF ARIETTA**

At a regular meeting of the Arietta Town Board at the Piseco Community Hall on Old Piseco Road in the Town of Arietta, Hamilton County, New York on

April 5, 2016

Resolution # 16-04-08

Subject: Disposal of withdrawn, revised, superseded and updated Town Equipment

Resolution Offered by: \_\_\_\_\_ B. Baker \_\_\_\_\_

WHEREAS: in accordance with the Records Management Grant and the SARA retention schedule MU-1 678 the following equipment has been approved by the appropriate department heads and Town Clerk for disposal:

1- Highway TCX -11 time clock	Serial #s	303191114
2- Key Tronic key board		C060701616
3- " " "		C051603210
4- Acer key board		KBKBP030033443339350B00
5- Key Tronic key board		C060405612
6- Dell key board		DP/N07N242
7- " " "		DP/N035KKW
8- Fellows key board		7526900388B
9- Panasonic Cordless phone		KX-TC1450W
10- Dell key board		DP P/N0463CD
11- Nex link key board		0066901220955
12- Robotics USB Fax modem		PNUSR5633A
13- Linksys Wireless B 2.4 adaptor		
14- Rath Uni dialer telephone		425901018
15- Sharp Answering Machine (NO. S0020)		27189874
16- 4 wheel mouse		
17- Photo smart printer		SDG0B-0710
18- OKI printer		22103A
19- Lexmark printer		S/N550567
20- Dell XPST700r		52Z500B
21- Packard Bell Multimedia M415		Y131825969
22- Dell Dimension 4550		BMPP821
23- Dell Dimension 4100		23JBD01
24- Dell Monitor		MX-04N736-47605-44EBryQ
25- Intralink		T99090962972 R13
26- ACER Monitor		ETL1208044341002B0PK01
27- ACER Acer Power SV		DSPSV0600434600A30EK12
28- Nex link		FCWB52003837

THEREFORE, LET IT BE RESOLVED: that the Town Board, Town of Arietta does approve the above destruction of appropriate equipment.

Second by: \_\_\_\_\_ C. Wilt \_\_\_\_\_ and put to a vote, which resulted as follows:

AYES:

NOES:

Barry Baker	<u>X</u>	Barry Baker	_____	
Michael Knapp	<u>X</u>	Michael Knapp	_____	
Sarah Rudes	—	Sarah Rudes	_____	Absent: Sarah Rudes
Christy Wilt	<u>X</u>	Christy Wilt	_____	
Richard Wilt	<u>X</u>	Richard Wilt	_____	

Date April 4<sup>th</sup>, 2016

\_\_\_\_\_  
Town Clerk

**TOWN OF ARIETTA**

At a regular meeting of the Arietta Town Board at the Piseco Community Hall on Old Piseco Road in the Town of Arietta, Hamilton County, New York on:

April 4, 2016 at 6:00pm

Resolution # 16- 04 - 09

**Subject: Update Employee Handbook for the Arietta Payday Policy**

Resolution Offered By: \_\_\_\_\_

WHEREAS: the Town Board of the Town of Arietta is desirous of maintaining an up-to-date Employee Handbook which details current and accurate personnel policies and procedures, employee benefits, compliance policies, and other pertinent information governing employment related matters, and

WHEREAS: the Town Board has reviewed the adopted 2013 version of said updated Employee Handbook and has made determinations as to appropriate content, and

WHEREAS: it is necessary to change the current Payday due to the recent implementation of time clocks in the Payday Section to reflect the day which employees will receive their pay checks as per the new wording that is outlined in the attached page, therefore

BE IT RESOLVED: this 4<sup>th</sup> day of April, 2016 that the attached document be adopted as changes to the official Employee Handbook of the Town of Arietta; and

FURTHER BE IT RESOLVED: that the Town of Arietta, Town Board rescinds all prior passed resolutions regarding Payday check distribution and approve the newly updated and revised changes to the Town of Arietta Employee Handbook as attached, shall be distributed, with a signed copy of this resolution to all Town officials and employees.

Seconded by: \_\_\_\_\_ and put to a vote, which resulted as follows:

<b>AYES:</b>		<b>NOES:</b>		
Barry Baker	<u>X</u>	Barry Baker	_____	
Michael Knapp	<u>X</u>	Michael Knapp	_____	
Sarah Rudes	—	Sarah Rudes	_____	Absent: Sarah Rudes
Christy Wilt	<u>X</u>	Christy Wilt	_____	
Richard Wilt	<u>X</u>	Richard Wilt	_____	

Date April 4<sup>th</sup>, 2016

\_\_\_\_\_  
Town Clerk

**Highway Superintendent Mr. Germain** said he would like to get approval for road work for the 2016 season. It will be as follows:

Wild Road: \$43,244.00

Outlet Road: \$25,096.00

Crack seal all roads: \$24,769.00

**Mr. Baker** asked if rather than putting money into resurfacing these other roads if there was going to be any work done on Wayne Smith road. Mr. Germain said there will be money left over after the paving. He said his plan is to start digging the road this summer to see what if it is going to need digging rocks or just graveling to get into shape. Mr. Wilt said that there is supposed to be a raise in CHIPS funding from the State this year and that money would also go start fixing Wayne Smith road. Mr. Baker said that it has been years since anything has been done and that road was named after the first Hamilton County resident to be killed in Vietnam and he feels that something should be done in honor of his service.

**New Business:**

**Mr. Wilt** said there was a good turnout for the safety and work place violence training this year. Mr. Baker hasn't received a number as of yet of attendance.

**Motion was offered by: C. Wilt**

As it is New York State law to have a public vote on whether organizations in the Town of Arietta can hold games of chance the Town Board of the Town of Arietta will start the process to put the referendum for games of chance on the election ballot for this falls election.

**Second was offered by: M. Knapp**

**Ayes:** Baker, Knapp, C. Wilt and R. Wilt.      **Nays:** none      **Absent:** Rudes

**Mr. Wilt** told the board that the State Comptroller's office has notified the Town that they will be coming to do a complete audit of the Town of Arietta. He said it will be within the next month and they will give a weeks' notice before they come.

**Mr. Wilt** reported asked Mr. Baker to contact the engineer for the Piseco Lake dam and talk about getting the short list of things needed on the dam started. Mr. Wilt has called the surveyor and will give Mr. Baker his information.

**Old Business:**

**Mr. Wilt** reported that he has Mrs. Rudes working on the contract agreement between the Town of Arietta, Town Board and Piseco School board that will allow the Town offices to move to the school building. He said he hopes that Mrs. Rudes has something in place by April 14<sup>th</sup>, 2016 to take to the Piseco School board at their regular board meeting. If we do and they accept it the Town Board will have a meeting on Friday April 15<sup>th</sup>, 2016 at 4:30pm at the Piseco Community ok a contract with Frontier for the new phone system. The system cost is estimated at \$5800.00 without the labor. The labor will consist of running the phone wires in the school building and he will use Town employees to do that.

**Mr. Wilt** reported that the engineer is still working with the Unified Court System to get the plans set for the court room at the school. He said that hopefully by next month things will be together so they can apply for a grant. If we get the grant we can move ahead and if not then we will have to do some modifications to the court room because it is going to be very expensive.

**Mr. Wilt** reported he did his final negotiations with the FAA on the RTTF for the Piseco Airport and he thought he might have had another loop hole but it didn't work. Mr. Wilt and Mr. Baker will this month get the letters out to the property owners that will be affected along the Piseco airport.

**Mrs. Wilt** reported that the little league needs \$700.00 for hats, shirts, belts, pants for the players uniforms. They have already received \$350.00 and they asked if the Town board would donate any money.

**Motion was offered by: B. Baker**

To donate the amount of \$350.00 to the little league from Speculator, Lake Pleasant and Piseco areas for the purchase of uniforms.

**Second was offered by: C. Wilt**

**Ayes:** Baker, Knapp, C. Wilt and R. Wilt.      **Nays:** none      **Absent:** Rudes

**Mr. Wilt** reported that the Piseco Lake level it currently at +3 and that is the lowest this time year in a long time. He said that there is flexibility with when the boards can be put in the dam so when the weather gets better maybe the boards can be put in if we don't get enough rain to raise the lake level.

**Mr. LaScola** asked if there has been any word on the Community Hall roof project. Mr. Wilt said the drawings had to be redone again at no cost to the Town. Also the Town attorney wouldn't accept their contract and he made them write up a one page contract instead of a forty page document. That took a month to finalize. He said that the project should go out to bid with in the next few weeks. The project will be done this year.

**Mr. LaScola** reported that the Irondequoit Club would like to have a grand opening June 1<sup>st</sup>, 2016.

**Fred Knapp** informed the board that they have applied for a liquor license at Piseco Lake Lodge for the convenience store they have there. Mr. Parslow showed the board the paper Susan Knapp sent to the Town informing them of the application.

**Mr. Wilt** asked Mr. LaScola to contact the office to find out the fixes that need to be done on the dog kennel at the Piseco Airport to comply with the State regulations for dog kennels. Mr. Wilt said after he has looked at what needs to be done he will get together with Mr. LaScola to talk about what to do.

**Mr. Germain** asked about what to do about dumpsters that are getting in poor shape. Mr. Will said that Mr. Baker will send a letter to all people who have dumpsters on their property and notify them that they are responsible for all maintenance and replacement of them now. He also told Mr. Germain if one gets in poor enough shape that they can't pick it up anymore and dump is to take it to the County transfer station for disposal.

**Motion was offered by: M. Knapp**

To pay the bills of the month as follows:

General fund: no. to no

Highway fund: no. to no.

**Second was offered by:** B. Baker

**Ayes:** Baker, Knapp, C. Wilt and R. Wilt.      **Nays:** none      **Absent:** Rudes

**Motion was offered by:** C. Wilt

To accept the financial statement of the Supervisor for the month of March 2016 as submitted.

**Second was offered by:** B. Baker

**Ayes:** Baker, Knapp, C. Wilt and R. Wilt.      **Nays:** none      **Absent:** Rudes

**Next regulator meeting will be May 2<sup>nd</sup>, 2016.**

**Motion was offered by:** M. Knapp

To adjourn the meeting at 6:26pm.

**Second was offered by:** B. Baker

**Ayes:** Baker, Knapp, C. Wilt and R. Wilt.      **Nays:** none      **Absent:** Rudes

**Entered by:**

**Kenneth Parslow, Town Clerk**