

Minutes of the Regular Town Board Meeting of the Town of Arietta held November 7th, 2016 at the Piseco Community Hall, commencing at 6:00pm.

Others present: Fred Knapp, Christine McKenzie, Grace McKenzie, Ryan Germain-highway superintendent, Mel LaScola-Zoning Officer.

Supervisor Wilt opened the meeting at 6:00pm.

Roll Call:

Barry Baker present
Michael Knapp present
Sarah Rudes present
Christy Wilt present
Richard Wilt present

Motion was offered by: S. Rudes

To accept the minutes of the October 3rd, 2016 Town Board meeting as well as the October 12th, 19th, 24th, and 26th Special Town Board meetings submitted by the Town Clerk.

Second was offered by: B. Baker

Ayes: Baker, Knapp, Rudes, C. Wilt and R. Wilt. **Nays:** none

Motion was offered by: B. Baker

To open the public hearing on the 2017 Town of Arietta Preliminary budget.

Second was offered by: C. Wilt

Ayes: Baker, Knapp, Rudes, C. Wilt and R. Wilt. **Nays:** none

Motion was offered by: S. Rudes

To allow the Supervisor to advertise for individuals to who would like to be on the Town of Arietta Planning Board and Board of Assessment Review.

Second was offered by: M. Knapp

Ayes: Baker, Knapp, Rudes, C. Wilt and R. Wilt. **Nays:** none

TOWN OF ARIETTA

At a regular Meeting of the Arietta Town Board at the Piseco Common School, 1722 State Route 8 Piseco in the Town of Arietta, Hamilton County, New York on:

November 7, 2016 at 6:00pm

Resolution # 16 - 11 - 42

Subject: **Agreement with James A. Brennan Memorial Humane Society**

Resolution Offered By: B. Baker

WHEREAS: the Town of Arietta Animal Control Officer, on various occasions, has a need to take stray, unclaimed dogs to a Humane Society, and

WHEREAS: in order to use this service when needed, it is necessary to enter into an agreement with an agency, and

WHEREAS: an annual Agreement for the James A. Brennan Memorial Humane Society has been reviewed by the Town of Arietta Town Board in the amount \$500.00 to be paid out of #A3520.400 Animal Control Contractual Expense Account, and

THEREFORE, LET IT BE RESOLVED: the Arietta Town Board will give the Supervisor permission to sign the annual agreement for 2017 with James A. Brennan Memorial Humane Society.

Seconded by: S. Rudes and put to a vote, which resulted as follows:

AYES:

Barry Baker X
Michael Knapp X
Sarah Rudes X
Christy Wilt X
Richard Wilt X

NOES:

Barry Baker _____
Michael Knapp _____
Sarah Rudes _____
Christy Wilt _____
Richard Wilt _____

Date November 7th, 2016

Town Clerk

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School, 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

November 7, 2016 at 6:00pm

Resolution # 16 - 10 - 44

Subject: **Purchase Piggy Back Chautauqua County Bid for a 2017 Chevrolet Silverado 3500HD 4X4 Regular Cab 1WT and a Fisher 8 Foot Snowplow RF #E-11-14 PFTH**

Resolution Offered By: C. Wilt

WHEREAS: the Town Board, Town of Arietta has received the current Chautauqua County bid for a 2017 Chevrolet Silverado 3500HD 4X4 Regular Cab 1WT and a Fisher 8 Foot Snowplow from the Supervisor and Highway Superintendent, and

WHEREAS: the Supervisor and Highway Superintendent would like to purchase on Piggy Back Contract a new 2017 Chevrolet Silverado 3500HD 4X4 Regular Cab 1WT and Fisher 8 Foot Snowplow for a total purchase price of \$34,696.05 and split the cost in half to be paid out of the General and Highway Funds, and

WHEREAS: a truck would be shared as needed for duties associated within the General and Highway Departments, and

THEREFORE, LET IT BE RESOLVED: the Town Board after review will authorize the Town Supervisor and Highway Superintendent to purchase the above equipment on Piggy Back Contract as per the attached specification outline for the total purchase price of \$34,696.05 and to split the cost in half to paid out of each fund.

Seconded by: M. Knapp and put to a vote, which resulted as follows:

AYES:

Barry Baker X
Michael Knapp X
Sarah Rudes X
Christy Wilt X
Richard Wilt X

NOES:

Barry Baker _____
Michael Knapp _____
Sarah Rudes _____
Christy Wilt _____
Richard Wilt _____

Town Clerk

Date November 7th, 2016

Mr. Knapp reported that Chaps for the employees who use chainsaws on the snowmobile trails will cost \$99 per pair and helmets will be \$52 each. He will need three of each. He also informed the board that he needed to purchase 60 boards to work on snowmobile bridges. He also informed the board that they will be moving the snowmobile bridge behind Piseco Lake Lodge over 15' to where it was originally which will allow them to use 6"X6"s instead of having to get telephone poles.

Mr. Wilt reported he sent the board information on the Mesonet weather station at the airport. He said they are supposed to have it done by December 1st, 2016. Anyone who would like to know the amount of snow or weather in Piseco they can go online and get it. Mr. Wilt will try to get it linked to the Arietta Town website. Mr. Wilt reported he has a video conference this Wednesday November 9th, 2016 at 10:00am in Saratoga with the FAA on the Through the Fence issue at the Piseco Airport.

New Business:

Mr. Wilt reported he wants to push getting the employee evaluation forms completed. Mrs. Wilt and Mr. Baker will do them.

Old Business:

Mr. Wilt reported the DEC grants for the boat wash stations have been executed by the State so the town can now submit the two vouchers to the State for payment.

Mr. Wilt feels the Planning Board and Zoning Board of Appeals pay needs to be done by the end of the year. The board already decided to give each member a \$500 stipend at the end of each calendar year in which they serve on a board.

Mr. Wilt reported that the creation of capital reserve projects needs to be done as well.

Mrs. Rudes asked if the Board of Assessment Review received any pay. Mr. Wilt said no they never have.

Mrs. Rudes reported that Mr. Boni should have the sign at the Community Hall done sometime this week. He is also working on the signage for the school building offices.

Mr. Wilt reported that the heating system at the Piseco School building should be done this Thursday the 10th. He said that there will be training on the heating system Thursday morning.

Mr. Baker reported that there will be a meeting with Town employees on November 10th, 2016 at 9:30am with the Town's insurance broker to learn about the new health insurance plan the Town will have starting January 1st, 2017. (Excellus BCBS Simply Blue Plus Platinum 4)

Mr. Baker reported that Mr. Knapp and he met with the entire highway department and the two Supervisors office staff about the future employee agreement to start January 1st, 2017. He reported they talked about wages, compensation time, vacation time, the pay schedule steps and other issues. Mr. Baker feels that some of them can be addressed by updating the employee handbook. He will send the board a complete overview of what was discussed so they can review it before the next Town Board meeting in December.

The Town Board reviewed the 2017 Preliminary budget.

Changes made to the Town of Arietta 2017 Preliminary budget were as follows:

General Fund decreases:

Town Board: Equipment Expense – A1010.2 from \$1000.00 to \$900.00
 Justices: Equipment – A1110.2 from \$500.00 to \$450.00
 Tax Collector: Equipment – A1330.2 from \$500.00 to \$450.00
 Assessors: Equipment – A1355.2 from \$500.00 to \$450.00
 Attorney: Contractual Expenses – A1420.41 from \$1500.00 to \$1350.00
 Municipal Rec Center Building: Equipment – A1620.2 from \$5000.00 to \$1000.00
 Municipal Rec Center Building: Municipal Building Roof - A1620.420 from \$190,000.00 to \$150,000.00
 Central Printing & Mailing: Contractual Expenses – A1670.4 from \$2500.00 to \$2250.00
 Special Items: Contingent – A1990.4 from \$112,000.00 to \$100,000.00
 Safety Inspector: Equipment – A3620.0 from \$500.00 to \$450.00
 Vector Control: Personal Services – A4068.1 from \$22,440.00 to \$20,000.00
 Superintendent of Highways: Personal Services – A5010.1 from \$50,882.00 to \$43,000.00
 Garage: Personal Services – A5132.1 from \$3,060.00 to \$3,000.00
 Airport: Contractual Expenses – A5670.4 from \$25,000.00 to \$22,500.00
 Publicity: Contractual Expenses – A6410.4 from \$22,000.00 to \$18,000.00
 Zoning: Contractual Expenses – A8010.4 from \$2,500.00 to \$2,000.00
 Cemeteries: Personal Services – A8810.1 from \$4,590.00 to \$4,000.00

General Fund Estimated Revenue decreases:

Use of Money and Property: Interest and Earnings – A2401 from \$1,500.00 to \$1,000.00
 Interfund Revenues: State Aid – Assessors – A3040 from \$3,233.00 to \$300.00

Highway Fund decreases:

General Repairs: Personal Services – DA5110.1 from \$163,200.00 to \$155,000.00
 General Repairs: Contractual Expenses – DA510.4 from \$20,000.00 to \$15,000.00
 Improvements: Capital Outlay – DA5112.2 from \$132,928.00 to \$95,000.00
 Snow Removal (Town Highways): Contractual Expenses – DA5142.4 from \$20,000.00 to \$15,000.00

Highway Fund Estimated Revenue decreases:

State Aid: Consolidated Highway – DA3501 from \$132,928.00 to \$95,000.00

All budget increases for both General and Highway are in Resolutions #16-11-45 & #16-11-46.

SCHEDULE OF SALARIES OF ELECTED OFFICIALS:
 (Article 8 of Town Law)

OFFICER	SALARY 2015	SALARY 2016	SALARY 2017
Supervisor	\$ 23,002	\$ 24,423	\$ 24,912
Councilman (4) each	6,128	6,236	6,361
Justice (2) each	9,219	9,381	9,569
Town Clerk	10,555	10,740	10,955
Tax Collector	6,128	6,236	6,361
Highway Superintendent	40,119	40,822	43,000

Appointed Officials:

Deputy Supervisor	\$ 500	\$ 500	\$ 500
Assessor	13,227	13,459	13,729
Code Enforcement Officer	15,397	15,667	15,981
Animal Control Officer	1,274	1,296	1,322
Registrar of Vital Statistics	642	655	669
Recreation Director	0	0	0
Town Historian	500	500	500
Attendance Officer	0	0	0
Health Officer	500	500	500
Deputy Highway Sup't	500	500	500

Motion was offered by: B. Baker
 To close the public hearing on the 2017 Town of Arietta Preliminary budget.

Second was offered by: C. Wilt

Ayes: Baker, Knapp, Rudes, C. Wilt and R. Wilt. **Nays:** none

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

November 7, 2016 at 6:00pm

Resolution # 16 – 11 -45

Subject: **Create a New General Account for Refuse and Garbage in 2017 Budget**

Resolution Offered By: S. Rudes

WHEREAS: the Town of Arietta Town Board after review and discussion at the Budget Workshops would like to create a new position in the 2017 budget for a supervisory position in refuse and garbage personal service and now must create the line item in the 2017 Budget, and

WHEREAS: the account created would be A0.8160.110 Refuse and Garbage Personal Services and the amount to raise the budget is \$4,000, and

THEREFORE, LET IT BE RESOLVED: that the Town Board, Town of Arietta does authorize to create Account A0.8160.110 Refuse and Garbage Personal Service in the 2017 Budget and raise the line item to \$4,000.

Seconded by: M. Knapp and put to a vote, which resulted as follows:

AYES:		NOES:	
Barry Baker	<u>X</u>	Barry Baker	_____
Michael Knapp	<u>X</u>	Michael Knapp	_____
Sarah Rudes	<u>X</u>	Sarah Rudes	_____
Christy Wilt	<u>X</u>	Christy Wilt	_____
Richard Wilt	<u>X</u>	Richard Wilt	_____

Town Clerk Date November 7th, 2016

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

November 7, 2016 at 6:00pm

Resolution # 16 -11-46

Resolution Offered By: B. Baker

WHEREAS: the Town of Arietta Town Board has accepted the 2017 Preliminary Budget at the October Town Board Meeting, and

WHEREAS: at the October workshop meeting's, there was discussion of the Town Board, and a motion made to bring to resolution an increase in the amounts of the following accounts:

- A7145.400 Joint Recreation Projects from \$77,500 to \$101,500
- A8020.100 Planning Personal Services from \$2,040 to \$5,000
- A8160.200 Refuse and Garbage Equipment from \$1,000 to \$5,000
- A9050.800 Unemployment Insurance from \$0 to \$3,609
- A2610 Fines and Forfeitures Revenue from \$5,500 to \$6,500
- A3089 Boat Steward Program Revenue from \$54,534 to \$79,534
- DA2300 Services to other Governments Revenue from \$80,000 to \$85,000
- DA2665 Sales of Equipment Revenue from \$0 to \$20,000

THEREFORE, LET IT BE RESOLVED: that the Town Board, Town of Arietta increase the above amounts in the 2017 Budget.

Seconded by: C. Wilt and put to a vote, which resulted as follows:

AYES:		NOES:	
Barry Baker	<u>X</u>	Barry Baker	_____
Michael Knapp	<u>X</u>	Michael Knapp	_____
Sarah Rudes	<u>X</u>	Sarah Rudes	_____
Christy Wilt	<u>X</u>	Christy Wilt	_____
Richard Wilt	<u>X</u>	Richard Wilt	_____

Town Clerk Date November 7th, 2016

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School, 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

November 7, 2016 at 6:00pm

Resolution # 16 - 11 - 47

Subject: **Adopt 2017 Budget**

Resolution Offered By: C. Wilt

WHEREAS: the Town Board, Town of Arietta held a Public Hearing for public comment on the Budget for 2017, and

WHEREAS: public comment was heard at the Public Hearing held during the regular Town Board Meeting at 6:00pm on Monday, November 7, 2016 at the Piseco Common School , 1722 State Route 8 Piseco, NY, and

THEREFORE, LET IT BE RESOLVED: the Town Board of Arietta will adopt the Town Budget for the year 2017.

Seconded by: B. Baker and put to a vote, which resulted as follows:

AYES:		NOES:	
Barry Baker	<u>X</u>	Barry Baker	_____
Michael Knapp	<u>X</u>	Michael Knapp	_____
Sarah Rudes	<u>X</u>	Sarah Rudes	_____
Christy Wilt	<u>X</u>	Christy Wilt	_____
Richard Wilt	<u>X</u>	Richard Wilt	_____

Town Clerk Date November 7th, 2016

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School, 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

November 7, 2016 at 6:00pm

Resolution # 16 – 11 - 48

Subject: **Transfer of Funds**

Resolution Offered By: M. Knapp

WHEREAS: the Town of Arietta will give the Town Supervisor permission to make the following transfer of money:

General Fund

\$ 2,000.00 to #A0-5670.100, Airport Personal Service
from #A0-1990.400, Contingent Contractual Expense

THEREFORE, LET IT BE RESOLVED: that the Town Board, Town of Arietta does approve the above transfers of money.

Seconded by: B. Baker and put to a vote, which resulted as follows:

AYES:		NOES:	
Barry Baker	<u>X</u>	Barry Baker	_____
Michael Knapp	<u>X</u>	Michael Knapp	_____
Sarah Rudes	<u>X</u>	Sarah Rudes	_____
Christy Wilt	<u>X</u>	Christy Wilt	_____
Richard Wilt	<u>X</u>	Richard Wilt	_____

Town Clerk Date November 7th, 2016

Mr. Germain – highway superintendent reported the CHIPS money should be coming in on December 16th, 2016.

Mr. Wilt reported asked the board their thoughts about moving the elections to the school building if it is ok with the school. The board felt that was a good idea.

Mrs. Rudes asked about the progress on the Piseco Lake dam. Mr. Wilt said he called the surveyor today and he should be able to get the dam surveyed so the engineer can get the information he needs to be able to draw up the design over the winter.

Motion was offered by: R. Wilt

To go into executive session for the purpose of an employee performance issues at 6:52pm.

Second was offered by: M. Knapp

Ayes: Baker, Knapp, Rudes, C. Wilt and R. Wilt. **Nays:** none

Motion was offered by: B. Baker

To enter back into regular session at 7:18pm.

Second was offered by: C. Wilt

Ayes: Baker, Knapp, Rudes, C. Wilt and R. Wilt. **Nays:** none

Mr. Wilt reported that no decisions were made during the executive session as additional information is needed.

Mr. Wilt reported that there is an issue with the water at the Higgins Bay Cemetery that needs to be addressed. He will look into it further.

Motion was offered by: C. Wilt

To accept the financial statement of the Supervisor for the month of October 2016 as submitted.

Second was offered by: S. Rudes

Ayes: Baker, Knapp, Rudes, C. Wilt and R. Wilt. **Nays:** none

Motion was offered by: M. Knapp

To pay the bills of the month as follows:

General fund: no. 576 to no. 577 (utilities) in the amount \$1,909.51

General fund: no. 578 (utilities) in the amount of \$899.00

General fund: no. 589 to no. 591 (utilities) in the amount of \$2,441.28

General fund: no. 592 to no. 614 in the amount of \$15,989.66

Highway fund: no. 615 to no. 628 in the amount of \$5,745.34

Second was offered by: B. Baker

Ayes: Baker, Knapp, Rudes, C. Wilt and R. Wilt. **Nays:** none

Motion was offered by: C. Wilt

To adjourn the meeting at 6:46pm.

Second was offered by: M. Knapp

Ayes: Baker, Knapp, Rudes, C. Wilt and R. Wilt. **Nays:** none

Entered by:

Kenneth Parslow, Town Clerk