

**TOWN OF ARIETTA PLANNING BOARD**  
**Piseco, NY 12139**

Meeting Dated: Tuesday February 14, 2023 – 6:00 P.M.  
Piseco School

**Meeting Minutes**

**Members present:**

Mary Kiewicz  
Ken Kull (by telephone)  
Bryan Rudes  
Bob Thomson

**Members absent:**

Sheila Crouse

Alternate/Secretary Marie Buanno Others present: Zoning Officer Mel LaScola, Barry Baker, John Boyer

Bob Thomson made a motion to accept the minutes of the December 13, 2022 meeting as written. 2<sup>nd</sup> by Mary Kiewicz. The vote in favor was 3 – 0. Bryan Rudes did not vote as he was absent from the December meeting. There was no meeting in January.

Mary received a notice from the Hamilton County Clerk stating a map was filed by John R. & Penny S. Boyer. It does not contain a Planning Board stamp. A copy is attached to these minutes.

Mary received notification from the APA that the proposed amendments to the codes book concerning the “Stump Dump” that were submitted following the December 11, 2022 meeting were approved. Once the Town Board adopts the amendments, the APA will need copies so they can maintain an updated copy. The 5 page notification from the APA is attached to these minutes. Mary will call the APA to see if they want a new whole book or if the just pages that pertain to the changes can be sent in.

Barry Baker presented his 3 lot subdivision plans. He has a 16 acre parcel and wants to divide it into 3 lots. Two approximately 3+ acres each and one 9+ acres. The property is located on South Shore Road, Higgins Bay Road and NYS Route 8. The subdivision involves wetlands so he submitted a JIF to the APA. This triggered involvement with the Office of Parks, Rec and Historical Preservation to acknowledge that the house was not a historical landmark. He also received a form from the APA that partially needed to be filled out by the Town. Barry showed everyone the current survey map. He will have to have a new one drawn up identifying the wetlands the APA indicated. Mary asked for a motion for her to complete the form for Barry to submit to the APA stating the subdivision meets Town of Arietta codes so he can proceed with the subdivision plans. So moved by Bryan Rudes, 2<sup>nd</sup> by Bob Thomson, Approved 4 – 0. A copy of his Subdivision application and the APA form are attached to these minutes. (4 pages) We will not be having a March Planning Board meeting as Mary will be out of town. Barry said he has to wait for the APA approval to move forward. He has no problem with presenting his information for Planning Board approval in April.

Everyone was reminded of the NY Planning Federation Conference in Saratoga in April. She understands it is full so if members have not signed up already, they probably will not be able to go. The 2 page meeting notice is attached to these minutes. Mary noted the APA is scheduling APA Days at Hotel Saranac also in April. Mary will send a link to members.

Mel LaScola showed the Board a draft of a 2 page revised Building Permit application he plans to present to the Town Board. He asked for comments. Marie Buanno noted she thought it important to include “Written consent from owner must also be submitted if owner is not applicant” to the permit application just as it is on the subdivision form. Ken Kull thought it was important to define “event” where it says “Event tent”. He felt it should be different for a family BBQ event than if it is a fund raising event. Mel said different tents call for different requirements depending on flaps and if cooking is going to take place under the tent. A copy of the draft is attached. The Town Board must approve the new form and Mel will take our suggestions to the Town Board when he presents what he has compiled. It was agreed by all that in some situations people aren’t aware that they even need a permit.

Mary asked for public comment. John Boyer was surprised the APA does not require a public hearing before they approve a change such as the “Stump Dump” designation the Planning Board filed. He thought there would be a public

comment period but nothing has been mentioned lately about it although he thought it had been mentioned before. Mary will talk it over with Town Supervisor Chris Rhodes to see if one will be scheduled since the Town Board has to adopt the change.

Mary noted that she is looking to resign as Planning Board Chair. She wants to travel more. She is willing to stay on to get a new Chair acclimated. Bryan Rudes said he is stepping down as a Planning Board member.

Bob Thomson said he is hoping with Jaime Parslow working for DEC and being local that something will happen soon with the Tannery Trail.

A motion to adjourn was made by Bryan Rudes. Seconded by Bob Thomson. All were in favor 4 – 0. Our next meeting will be April 11, 2023.

Respectfully submitted, Marie C. Buanno

There are 5 attachments to these minutes:

- Hamilton County Clerk map filing notice
- 5 page APA notification of codes book changes
- 4 page subdivision application for Baker including APA form
- 2 page NY Planning Federation conference notification
- 2 page Draft revised Building Permit form