

TOWN OF ARIETTA
Town Board Meeting
April 15, 2024

Supervisor Rhodes opened the meeting at 5:00 pm with the Pledge of Allegiance to the Flag.

Roll Call:

Jacqui Grier present
Douglas Stobo present
John Rajca present
Christy Wilt absent
Chris Rhodes present
Craig Small- Superintendent of Highways-present
Mel LaScola- Zoning Officer-absent
Bill Hotaling-Assessor- absent

OTHERS PRESENT:

Steve Woerhle
Marie Buanno

Supervisor Rhodes asked for a motion to accept the minutes of the April 1, 2024 meeting as presented by the Town Clerk. The motion was offered by Doug Stobo and seconded by Johnny Rajca. All members in attendance were in favor. Motion passed.

April 15, 2024
at Piseco Common School
Town of Arietta

- Call to Order
- Roll Call
- Motion to approve minutes for the April 1, 2024 meeting

- Resolutions
 - **24-04-20 Handbook Update**
 - **24-04-22 Vector One IT Solutions**
 - **24-04-23 McFarland-Johnson Inc. NYSDOT 2022 Aviation Grant**
 - **24-04-24 Transfer of Funds**
 - **24-04-25 Piggyback Highway Purchase Truck Ram 3500**
 - **24-04-26 Piggyback Highway Purchase Truck Ram 4500**
 - **24-04-27 Piggyback Highway Purchase Dump Body**

- **Snowmobile Trails – Grier**
- **Town Buildings / Grounds - Stobo**
- **Recreation / Website / Campsite - Wilt**
- **Lake / Dam / Cemetery - Rajca**
- **Finance / Airport / Internal Management / Insurance - Rhodes**
- **Superintendent / Report – Small**
- **Codes and Zoning – Lascola**
- **Old Business**
 - Hangar Lease
- **New Business**
- Motion to accept the bills
- Public Comment
- Designation of next Meeting Monday, May 6, 2024
- **Motion to adjourn**

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

April 15, 2024

Resolution # 24-04 - 20

Subject: **Update Employee Handbook**

Resolution Offered By: Jacqui Grier

WHEREAS: the Town Board of the Town of Arietta is desirous of maintaining an up-to-date Employee Handbook which details current and accurate personnel policies and procedures, employee benefits, compliance policies, and other pertinent information governing employment related matters, and

WHEREAS: the Town Board has reviewed the adopted 2013 version of said updated Employee Handbook and has made determinations as to appropriate content, and

WHEREAS: after review and discussion, the Town Board has made changes in the Handbook as per the new wording that is outlined in the attached pages, therefore

BE IT RESOLVED: this 15th day of April, 2024, that the attached documents be adopted as changes to the official Employee Handbook of the Town of Arietta, and

FURTHER BE IT RESOLVED: that the Town of Arietta Town Board rescinds all prior passed resolutions regarding the attached outlined sections of the Handbook and approves the newly updated and revised changes to the Town of Arietta Employee Handbook as attached, and a copy of said changes shall be distributed, with a signed copy of this resolution, to all Town officials and employees.

Seconded by: Christy Wilt and put to a vote, which resulted as follows:

AYES:	NOES:	ABSTAIN:	ABSENT:
Jacquelyn Grier x__	Jacquelyn Grier ____	Jacquelyn Grier ____	Jacquelyn Grier ____
John Rajca x__	John Rajca ____	John Rajca ____	John Rajca ____
Douglas Stobo x__	Douglas Stobo ____	Douglas Stobo ____	Douglas Stobo ____
Christy Wilt x__	Christy Wilt ____	Christy Wilt ____	Christy Wilt ____
Christian Rhodes x__	Christian Rhodes ____	Christian Rhodes ____	Christian Rhodes ____

Laura Morehouse 4/15/2024
Town Clerk Date

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

April 15, 2024, at 5:00 pm

Resolution # 24-04-22

Subject: **Accept Vector One IT Solutions, Inc., Master Service Agreement**

Resolution Offered By: Doug Stobo

WHEREAS: the current agreement with Canada Lake Computer Services, Inc., will end on May 31, 2024, and

WHEREAS: the Town of Arietta desires to maintain comprehensive, reliable, cost-effective computer and IT services and has researched providers to obtain such, and

WHEREAS: the Town of Arietta has received and reviewed an agreement (including estimates and a quote) for professional services on a month-to-month basis from Vector One IT Solutions, Inc., as outlined in the attached documents, and

WHEREAS: part of the services offered by Vector One IT Solutions, Inc., is to provide managed services for all town computers including monitoring, patching windows, support, protection, backup, and training, and

THEREFORE, LET IT BE RESOLVED: the Town Board of Arietta will rescind all past resolutions and motions with respect to computer and IT services and accept Vector One IT Solutions, Inc., to provide professional services, effective June 1, 2024, as outlined in the attached agreement and does authorize the Supervisor to execute all documents to enter into said agreement.

Seconded by: Johnny Rajca and put to a vote, which resulted as follows:

AYES:	NOES:	ABSTAIN:	ABSENT:
Jacquelyn Grier x__	Jacquelyn Grier ____	Jacquelyn Grier ____	Jacquelyn Grier ____
John Rajca x__	John Rajca ____	John Rajca ____	John Rajca ____
Douglas Stobo x__	Douglas Stobo ____	Douglas Stobo ____	Douglas Stobo ____
Christy Wilt x__	Christy Wilt ____	Christy Wilt ____	Christy Wilt ____
Christian Rhodes x__	Christian Rhodes ____	Christian Rhodes ____	Christian Rhodes ____

Laura Morehouse 4/15/2024
 Town Clerk Date

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

April 15, 2024, at 5:00 pm

Resolution # 24-04-23

Subject: **Approval for New York State Department of Transportation 2022 Aviation Capital Grant Program Agreement with McFarland-Johnson Inc.**

Resolution Offered By: Christy Wilt

WHEREAS: the New York State Department of Transportation (NYSDOT) has developed the 2022 Aviation Capital Grant Program, and

WHEREAS: NYSDOT has made funds available to eligible NY airports to address critical infrastructure needs; and

WHEREAS: the Town applied, was approved, and signed the grant agreement for a total of \$154,583.00, through the NYSDOT 2022 Aviation Capital Grant Program, for the acquisition of a track-mounted skid steer, and

WHEREAS: the Grant is a 90% NYSDOT Share of \$139,125.00, and the Town would have a 10% local share or match of \$15,458.00, and

WHEREAS: McFarland Johnson was previously approved by the Town of Arietta as the engineering firm for the Piseco Airport, and

THEREFORE, LET IT BE RESOLVED: that the Town Board, Town of Arietta approves and authorizes the supervisor to execute the attached agreement with McFarland Johnson Inc. as the engineering firm for a total of \$10,000.00.

Seconded by: Jacqui Grier and put to a vote, which resulted as follows:

AYES:	NOES:	ABSTAIN	ABSENT:
Jacquelyn Grier x__	Jacquelyn Grier ____	Jacquelyn Grier ____	Jacquelyn Grier ____
John Rajca x__	John Rajca ____	John Rajca ____	John Rajca ____
Douglas Stobo x__	Douglas Stobo ____	Douglas Stobo ____	Douglas Stobo ____
Christy Wilt x__	Christy Wilt ____	Christy Wilt ____	Christy Wilt ____
Christian Rhodes x__	Christian Rhodes ____	Christian Rhodes ____	Christian Rhodes ____

Laura Morehouse 4/15/2024
 Town Clerk Date

Jacquelyn Grier	x_____	Jacquelyn Grier	_____	Jacquelyn Grier	_____	Jacquelyn Grier	_____
John Rajca	x_____	John Rajca	_____	John Rajca	_____	John Rajca	_____
Douglas Stobo	x_____	Douglas Stobo	_____	Douglas Stobo	_____	Douglas Stobo	_____
Christy Wilt	x_____	Christy Wilt	_____	Christy Wilt	_____	Christy Wilt	_____
Christian Rhodes	x_____	Christian Rhodes	_____	Christian Rhodes	_____	Christian Rhodes	_____

Laura Morehouse

4/15/2024

Town Clerk

Date

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School, 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

April 15, 2024, at 5:00 pm

Resolution # 24-04-26

Subject: Purchase Piggy Back off the NYS Department of Corrections Contract Bid #12986, Contract #PC68941, and PO #DOC01-0000051304 for One (1) New 2024 Ram Chassis 4500 Truck

Resolution Offered By: Christy Wilt

WHEREAS: the Town Board, Town of Arietta has received the current NYS Department of Corrections Bid for a new 2024 Ram Chassis 4500 Truck per the attached outline, and

WHEREAS: the Highway Superintendent would like to purchase on Piggy Back Contract from Main Motorcar one (1) new 2024 Ram Chassis 4500 Truck per the attached outline for a total of \$57,781.00, and

THEREFORE, LET IT BE RESOLVED: the Town Board after review will authorize the Highway Superintendent to purchase the above equipment on Piggy Back Contract as per the attached specification outline

Seconded by: Johnny Rajca and put to a vote, which resulted as follows:

AYES:	NOES:	ABSTAIN	ABSENT:				
Jacquelyn Grier	x_____	Jacquelyn Grier	_____	Jacquelyn Grier	_____	Jacquelyn Grier	_____
John Rajca	x_____	John Rajca	_____	John Rajca	_____	John Rajca	_____
Douglas Stobo	x_____	Douglas Stobo	_____	Douglas Stobo	_____	Douglas Stobo	_____
Christy Wilt	x_____	Christy Wilt	_____	Christy Wilt	_____	Christy Wilt	_____
Christian Rhodes	x_____	Christian Rhodes	_____	Christian Rhodes	_____	Christian Rhodes	_____

Laura Morehouse

4/15/2024

Town Clerk

Date

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School, 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

April 15, 2024, at 5:00 pm

Resolution # 24-04-27

Subject: Purchase Piggy Back off the Onondaga County Contract Bid #_____ Contract #_____ for One (1) New Air-Flo PCS-9-3SSU Stainless Steel Dump Body

Resolution Offered By: Johnny Rajca

WHEREAS: the Town Board, Town of Arietta has received the current Onondaga County Bid for one (1) new Air-Flo PCS-9-3SSU Stainless Steel Dump Body per the attached outline, and

WHEREAS: the Highway Superintendent would like to purchase on Piggy Back Contract from Trius Inc. one (1) new Air-Flo PCS-9-3SSU Stainless Steel Dump Body per the attached outline for a total of \$28,828.65 to be installed on the new Ram Chassis 4500 Truck, and

THEREFORE, LET IT BE RESOLVED: the Town Board after review will authorize the Highway Superintendent to purchase the above equipment on Piggy Back Contract as per the attached specification outline

Seconded by: Doug Stobo and put to a vote, which resulted as follows:

AYES:	NOES:	ABSTAIN	ABSENT:
Jacquelyn Grier x _____	Jacquelyn Grier _____	Jacquelyn Grier _____	Jacquelyn Grier _____
John Rajca x _____	John Rajca _____	John Rajca _____	John Rajca _____
Douglas Stobo x _____	Douglas Stobo _____	Douglas Stobo _____	Douglas Stobo _____
Christy Wilt x _____	Christy Wilt _____	Christy Wilt _____	Christy Wilt _____
Christian Rhodes x _____	Christian Rhodes _____	Christian Rhodes _____	Christian Rhodes _____
<u>Laura Morehouse</u>		<u>4/15/2024</u>	
Town Clerk		Date	

COMMITTEES:

SNOWMOBILE TRAILS: Jacqui had nothing to report. Craig Small will be going tomorrow to pick up the new “used” trail groomer

TOWN BUILDINGS AND GROUNDS: Doug had nothing to report.

RECREATION, WEBSITE CAMPSITES: Christy reported on multiple activities that are going to be offered on 8/24/2024 for the Celebration of the 100th Anniversary of the Northville-Lake Placid Trail. The board discussed the cost of activities being offered. After the discussion the board decided to allow Christy Wilt to use up to \$1000.00 towards such activities and possible unforeseen costs. Supervisor Rhodes asked for a motion. Johnny Rajca offered a motion and Doug Stobo seconded. All members were in favor. The town will allow Christy W. to use up to \$1000.00. Motion passed. Next a discussion on Arietta signs. The sign that goes at the intersection of Rt10 and Rt8 is finished at Barneys Signs. Craig will take another sign that needs to be refinished to Barneys and pick up the one that is finished.

LAKE/DAM/CEMETERY: Johnny, Chris and Craig spoke about the back corner of the new part of the cemetery needing fill to bring it up level with the rest of the area.

HIGHWAY SUPERINTENDENT: Craig reported that the men have been sweeping the roads and that he thought that the “brush” dump would be open on 4/16/24.

AIRPORT AND FINANCE: Chris reported that Bob Thomson will be starting on the airport project by the end of the week. Chris will be meeting with Lake Valley Ambulance together with Wells and Lake Pleasant to discuss a new contract for 2025. He led a discussion about how they bill for calls. Chris reported that the breakdown of the cost of ski lessons with the school and town each paying 50% will be continued next ski season. The board discussed the possibility of someone wanting to build a hanger on the airport. The lease agreement needs to be given to the towns lawyer for review. Mary Hyde would like the town to send a truck to get mulch out in Oneida for the Community Hall Garden. There is no date yet for the Veterans Memorial stone to be finished. Nothing definite about the emergency communication tower.

CODES AND ZONING: Mel LaScola was absent.

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OLD BUSINESS: Hanger Lease- must go to town lawyer for review after the wording has been changed.

NEW BUSINESS: None.

BILLS:

Utilities Fund: Vouchers #235-236 for a total of \$1352.14
Highway Fund: Vouchers #252-255 for a total of \$6225.72
General Fund: Vouchers #238,240-251 and 256-257 for a total of \$99231.68

The supervisor called for a motion to pay the bills as presented. Johnny Rajca offered the motion and Jacqui Grier seconded. All member were in favor. Motion passed.

Public Comment:

Marie Buanno asked the board if the Community Hall was cleaned and ready for the Auxiliary meeting on May 1, 2024. The handicap ramp at the hall was discussed. Chris will check to see how would be the best way to fix it without the blacktop. There also seem to be mouse droppings in the Community Hall. Chris asked Doug if he would contact Orkin and see what can be done about the mice.

The next regular meeting will be on May 6, 2024 at 5:00 pm

A motion to adjourn was offered by Jacqui Grier and Johnny Rajca seconded. Meeting adjourned at 5:50pm.

Respectfully submitted, Laura Morehouse, Town Clerk