



TOWN OF ARIETTA

in

HAMILTON COUNTY, NY

toa@townofarietta.com

1722 State Route 8

PO Box 37

Piseco, NY 12139

TEL: (518) 548-3415 FAX: (518) 548-6203

Agenda

December 29, 2025

5pm at Piseco Common School

Town of Arietta

- Call to Order
- Pledge of Allegiance
- Roll Call
- Motion to approve minutes for December 1 and December 15, 2025, meetings

- Resolutions
 - 25-12-63 Handbook Change Holiday
 - 25-12-64 Purchase New Snowmobile

- Snowmobile Trails / Fuel at K09 – *Grier*
- Town Buildings / Grounds - *Stobo*
- Recreation / Website / Campsite - *Wilt*
- Lake / Dam / Cemetery - *Rhodes*
- Finance / Airport / Internal Management / Insurance - *Rhodes*
- Superintendent / Report – *Small*
- Codes and Zoning – *Lascola*

- Old Business
 - Signs

- New Business
 - Open Fuel Bids

- Motion to accept the bills
- Public Comment
- Designation of next Meeting Monday, January 5, 2026
- **Motion to adjourn**

TOWN OF ARIETTA

At a special meeting of the Arietta Town Board at the Piseco Common School, 1722 State Route 8, in the Town of Arietta, Hamilton County, New York on:

December 29, 2025, at 5:00 pm

Resolution # 25-12-63

Subject: Update Employee Handbook Holiday Observance Schedule

Resolution Offered By: _____

WHEREAS: the Town Board of the Town of Arietta is desirous of maintaining an up-to-date Employee Handbook which details current and accurate personnel policies and procedures, employee benefits, compliance policies, and other pertinent information governing employment related matters, and

WHEREAS: the Town Board has reviewed the adopted 2013 version of said updated Employee Handbook and has made determinations as to appropriate content, and

WHEREAS: after review and discussion, the Town Board has made changes in the Handbook as per the new wording that is outlined in the attached page for Holiday Observance, therefore

BE IT RESOLVED: this 29th day of December 29, 2025, that the attached document be adopted as changes to the official Employee Handbook of the Town of Arietta, and

FURTHER BE IT RESOLVED: that the Town of Arietta Town Board rescinds all prior passed resolutions regarding the attached outlined section of the Handbook and approves the newly updated and revised changes to the Town of Arietta Employee Handbook as attached, and a copy of said changes shall be distributed, with a signed copy of this resolution, to all Town officials and employees.

Seconded by _____ and put to a vote, which resulted as follows:

AYES:

Jacquelyn Grier _____
Jennifer Smith _____
Douglas Stobo _____
Christy Wilt _____
Christian Rhodes _____

NOES:

Jacquelyn Grier _____
Jennifer Smith _____
Douglas Stobo _____
Christy Wilt _____
Christian Rhodes _____

ABSTAIN:

Jacquelyn Grier _____
Jennifer Smith _____
Douglas Stobo _____
Christy Wilt _____
Christian Rhodes _____

ABSENT:

Jacquelyn Grier _____
Jennifer Smith _____
Douglas Stobo _____
Christy Wilt _____
Christian Rhodes _____

Town Clerk

Date

800 EMPLOYEE BENEFITS

801 Holidays

Designated Holidays – The Town of Arietta will follow the designated holidays established annually by the Hamilton County Board of Supervisors.

Eligibility – A full-time employee is eligible for holiday pay at the employee's regular rate of pay after successful completion of their probationary period and effective on their permanent hire date (aka anniversary date). (Revised 4/15/24) A part-time, temporary, or seasonal employee is not eligible for holiday pay.

Holiday Observance – In the event a designated holiday occurs on a Saturday, the holiday will be observed on the preceding Friday for employees working a five 8-hour day schedule. For employees working a four 10-hour day schedule, in the event a designated holiday occurs on a Friday or on a Saturday, the holiday will be observed on the closest preceding workday. In the event a designated holiday occurs on a Sunday, the holiday will be observed on the following Monday. Holiday pay will be based upon the employee's scheduled hours on the day the holiday is observed. (revised 12/29/2025)

Five 8-hour day schedule:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					Observed	Holiday

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Holiday	Observed					

Four 10-hour day schedule.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				Observed	Holiday	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				Observed		Holiday

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Holiday	Observed					

Holiday Pay Requirement – Unless otherwise authorized, a FLSA non-exempt employee must work the employee's scheduled workday before and the employee's scheduled workday after a designated holiday in order to receive holiday pay.

Assigned to Work on a Holiday – A full-time FLSA non-exempt employee who is required to work on a designated holiday will receive holiday pay plus wages at one and one-half times the employee's regular rate of pay. A part-time, temporary, or seasonal employee who works on a designated holiday will be paid at the employee's regular rate of pay.

TOWN OF ARIETTA

At a special meeting of the Arietta Town Board at the Piseco Common School, 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

December 29, 2025, at 5:00 pm

Resolution # 25-12-64

Subject: Authorize to Purchase One (1) New Ski-Doo Skandic

Resolution Offered By: _____

WHEREAS: the Highway Superintendent per the Town of Arietta Procurement Policy received the required Request For Proposals (RFP) and after review would like to purchase from Roberts Sports, one (1) new Ski-Doo Skandic per the attached outline for a total of \$13,500.00, and

THEREFORE, LET IT BE RESOLVED: the Town Board will authorize the Highway Superintendent to purchase the above equipment from Roberts Sports, for a total of \$13,500.00 as per the attached specification outline.

Seconded by: _____ and put to a vote, which resulted as follows:

AYES:	NOES:	ABSTAIN	ABSENT:
Jacquelyn Grier _____	Jacquelyn Grier _____	Jacquelyn Grier _____	Jacquelyn Grier _____
Jennifer Smith _____	Jennifer Smith _____	Jennifer Smith _____	Jennifer Smith _____
Douglas Stobo _____	Douglas Stobo _____	Douglas Stobo _____	Douglas Stobo _____
Christy Wilt _____	Christy Wilt _____	Christy Wilt _____	Christy Wilt _____
Christian Rhodes _____	Christian Rhodes _____	Christian Rhodes _____	Christian Rhodes _____

Town Clerk

Date

Roberts Sports of Malone

652 East Main Street
Malone, NY 12953
(518) 481-9999

Bill of Sale

Sales Person: Hogan Patricia

Deal # 4596

Date: 12/18/2025

Buyer: Town of Arietta
Po Bx 37
1750 St Rt 8, Piseco, NY (Hamilton)
12139 - highway@townofarietta.com
(P) (518) 548-7302

Stock#	Unit	VIN	Mi/Hrs	Price
	New 2026 Ski-Doo Skandic LE 900 ACE ES Silent Cobra WT 1.5 Track 24 in. (Black)		0	\$13,500.00
Total Unit(s) Price:				\$13,500.00

Invoice Summary

Total Unit(s) Price: \$13,500.00
Total Freight: \$0.00
Total Set-Up: \$0.00
Total Other: \$0.00
Total F&I: \$0.00
Total Parts: \$0.00
Total Service: \$0.00
Sales Tax: \$0.00
Doc Fees: \$0.00
Other Fees: \$0.00
Total Sale Price: \$13,500.00
Trade-In Allowance: \$0.00
Trade-In Payoff: \$0.00
Trade-In Value: \$0.00
Cash Back: \$0.00
Payments: \$0.00
Balance Due: \$13,500.00

Thank you for your business!

Used units Sold as Is

All deposits on new or used units are non-refundable.

X _____

Craig Small

From: kristal@centralvermontmotorcycles.com
Sent: Wednesday, December 17, 2025 4:39 PM
To: Craig Small
Subject: RE: Town of Arietta Skandic price quote

Shoot. Sorry Craig. Please hit me up again if there is anything else I could help you out with.
And good luck on your hunt!



Kristal Spence
Assistant General Manager
Central Vermont Motorcycles
802-773-4533
360 West Street
Rutland VT 05701

-----Original Message-----

From: "Craig Small" <highway@townofarietta.com>
Sent: Wednesday, December 17, 2025 4:01pm
To: "kristal@centralvermontmotorcycles.com" <kristal@centralvermontmotorcycles.com>
Subject: RE: Town of Arietta Skandic price quote

Kristal,

Unfortunately, an Expedition won't hold up with a-arm suspension. Where these machine work is rough.

I appreciate you looking for us.

Craig Small
Highway Superintendent
Town of Arietta
1750 State Route 8
PO Box 37
Piseco, NY 12139
518-548-7302 shop
518-323-5414 cell

From: kristal@centralvermontmotorcycles.com <kristal@centralvermontmotorcycles.com>
Sent: Wednesday, December 17, 2025 3:08 PM
To: Craig Small <highway@townofarietta.com>
Subject: RE: Town of Arietta Skandic price quote

Craig Small

From: Smith Marine <smithmarineagain@gmail.com>
Sent: Friday, December 19, 2025 2:19 PM
To: Craig Small
Subject: Re: Arietta Price Quote 2025-26 Skandic
Attachments: Town of Arietta 2025 Skandic LE 900 ACE.pdf; Town of Arietta 2026 Skandic LE 900 ACE.pdf

Hi Craig,

As we discussed, the units that you are looking for are too far away for me to have them transferred and picked up. I have attached the dealers that show the Skandics that you are interested in are in stock.

For models like these they should really be pre-ordered in February/March to guarantee the availability.

Thank You,
Doug Smith
Smith Marine

On Thu, Dec 18, 2025 at 8:42 AM Craig Small <highway@townofarietta.com> wrote:

Hello,

The Town of Arietta is looking to purchase a model year 2025 or 2026 Skidoo Skandic LE 900 ACE with a 24 inch track.

I have attached a copy of our RFP and Tax Exempt letter.

Please submit your proposal to this email address.

Contact information is below for any questions.

Thank you,

2026 scenario 15 900 Acre 24"

Qty	Model No	Dealer name ↑↓	City ↑↓	State/prov ↑↓	Country ↑↓	Distance (mi) ↑↓	Contact name	Email	Mobile	Phone	Back
1	000AHTA00	LEISURE TIME HONDA SUZUKI	CORRY	PA	US	336.4	Alice Davids JAY DAVIDS	addavids@hotmail.com jdavids@leisuretimepowersports.com	(814) 564-4606		
1+	000AHTA00	JACKMAN POWER SPORTS	JACKMAN	ME	US	405.99	David Jones	jackpwr@myfairpoint.net	(207) 668-4442		
1	000AHTA00	MOOSEHEAD MOTOSPORTS	GREENVILLE JUNCTION	ME	US	450.62	Jennie Gray	jennieg13@hotmail.com	(207) 695-2020		
1	000AHTA00	FORT KENT POWERSPORTS	FORT KENT	ME	US	523.21	Frank Fournier Brett Labbe Keith Pelletier	fkps@fortkentpowersports.com fkps.bett@gmail.com fkps.sales@gmail.com	(207) 834-3659		
1	000AHTA00	BANGOR MOTOR SPORTS	BANGOR	ME	US	534.46	JASON GOOD SHAWN CARRICO ROB BEAUDOIN LUKE MCCANNELL	jason@bangormotorsports.net shawn@bangormotorsports.net rbeaudoin@bangormotorsports.net luke@bangormotorsports.net	(207) 834-3607		
1	000AHTA00	BURT LAKE MARINA	INDIAN RIVER	MI	US	702.43	Christopher Welke LEAH VIEAU Michael West	sales2@burlakemarina.com finance@burlakemarina.com mike@burlakemarina.com	(231) 238-9315		
1	000AHTED00	BURT LAKE MARINA	INDIAN RIVER	MI	US	702.43	Christopher Welke LEAH VIEAU Michael West	sales2@burlakemarina.com finance@burlakemarina.com mike@burlakemarina.com	(231) 238-9315		

2026 Skandic LS PRO ACE 24"

Qty	Model No	Dealer name	City	State/prov	Country	Distance (mi)	Contact name	Email	Mobile	Phone
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1	000AHS00	PROFILE POWERSPORTS	CONWAY	NH	US	282.59	JOHN PURNELL EDWARD FIRMAN	john@theprofilegroup.biz ed@profilepowersports.com	603-447-5655
1	000AHTA00	LEISURE TIME HONDA SUZUKI	CORRY	PA	US	336.4	ALICE DAVIDS JAY DAVIDS	adavids@hotmail.com jdavids@leisuretimepowersports.com	(814) 664-4606
1+	000AHSB00	ALPHA POWERSPORTS SPECIALIZED VEHICLES LLC	DUNCANSVILLE	PA	US	380.31	Sean Moran Sean Moran	seane16@aol.com seane16@aol.com	814-317-5639 (814) 317-5184
1+	000AHTA00	JACKMAN POWER SPORTS	JACKMAN	ME	US	405.99	davidjones	jackpowr@myfairpoint.net	(207) 668-4442
1	000AHTA00	MOOSEHEAD MOTORSPORTS	GREENVILLE JUNCTION	ME	US	450.62	Jennie Gray	jennieg13@hotmail.com	(207) 695-2020
1	000AHTA00	FORT KENT POWERSPORTS	FORT KENT	ME	US	523.21	Frank Fournier Brett labbe Keith Pelletier	fkps@fortkentpowersports.com fkps.brett@gmail.com fkps.sales@gmail.com	(207) 834-3659 (207) 834-3607 (207) 834-3607
1	000AHTA00	BANGOR MOTOR SPORTS	BANGOR	ME	US	534.46	JASON GOOD SHAWN CARRICO ROB BEAUDOIN LUKE MCCANNELL	jason@bangormotorsports.net shawn@bangormotorsports.net rbeaudoin@bangormotorsports.net luke@bangormotorsports.net	207-989-3347 207-942-4444 (207) 942-4444
1	000AHTA00	BURT LAKE MARINA	INDIAN RIVER	MI	US	702.43	Christopher Welke LEAH VIEAU Michael West	sales2@burtlakemarina.com finance@burtlakemarina.com mike@burtlakemarina.com	(231) 238-9315 (231) 238-9315 (231) 238-9315

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